

9/16/2021

CPI Acquisitions LLC
P.O. Box 220
Murphy, OR 97533



RE: BID AWARD – Gilbert Creek Park Parking Lot Reconstruction - Project No. LB6189

Dear CPI Acquisitions LLC,

The contract for the above referenced project has been awarded to your company in the amount of \$76,364.. This amount reflects the same amount as bid by your company on 8/26/2021.

A Pre-Construction Meeting will need to be scheduled prior to the start of construction. The on-site superintendent is required to attend the pre-construction meeting. In addition, the following items must be completed before we will issue the "Notice To Proceed" as stated in the Contract Documents:

- 1) A Performance and Payment Bond or other approved security by the City covering the full amount of the Contract.
- 2) One (1) Copy of the Contract for Construction fully executed by your company (Enclosed).
- 3) Evidence of Liability coverage, Worker's Compensation and other insurance in accordance with the Contract Documents to include a binder by the insurance company to require notification of cancellation not less than 30 days prior to termination.
- 4) Letter designating the superintendent on-site and in charge of construction; also designating person(s) authorized to sign and accept field change orders, partial payments, and the final payment.
- 5) List of all Subcontractors to be used.
- 6) Contractor and Subcontractors must be prequalified with the City, have a current City Business License and a current Oregon State Commercial Contractors License. Contractors and Subcontractors must file a public works bond with the Contractor's Construction Board prior to construction.
- 7) A Traffic Control Plan must be submitted a minimum of five days prior to the preconstruction meeting detailing the measures you will be taking and any requests for street closures.
- 8) Material and Supplier Submittals.

If you have any questions, please call me at (541) 450-6078.

Sincerely,

Kendra Astry
Engineering Department Support Technician

CC: Project File