



# City of Grants Pass Economic Development Division Grant Application

Select the type of grant(s) you are applying for *(Check all that apply)*:

- Business Retention and Relocation Assistance Grant
- SDC Incentive Program Grant
- Building Façade
- Light the Storefront / Security Camera
- Urban Renewal Agency

Select Business Type *(Check one only)*

- Non-Profit       Commercial       Industrial

Other:

Name of Property Owner

Tax ID Number

Phone Number

Email Address

Property Street Address

Mailing Address *(If different from Property Street Address)*

Business Name

Business Owner *(If different from Property Owner)*

Provide a brief description of project.

- For Non-profit, describe business, including mission statement and annual operating budget.
- For Industrial, describe business, including market area and SIC.

**What is the projected time frame to occupy the facility and/or site?**

**Are you seeking any other grants from the City?**

Yes  No

If yes, please explain:

**Has grant funding been previously awarded on the subject property?**

Yes  No

If yes, please explain:

**Are there any active code enforcement violations?**

Yes  No

If yes, will approval of this application satisfy all violations?

Yes  No

**Are you an owner-occupied business with 50 employees or less?**

Yes  No

**Is the site located within the City of Grants Pass Urban Growth Boundary and within City jurisdiction?**

Yes  No

**Are you a new business?**

Yes  No

If yes, please provide your detailed business plan:

**Are you relocating your business?**

Yes  No

If yes, please explain:

**Are you expanding your business?**

Yes  No

If yes, please explain:

**If you are applying for the Business Retention and Relocation Assistance Grant, select what services you are seeking reimbursement for (Check all that apply):**

- System Development Charges
- Street, Storm, and Utility upgrades
- Sewer and water lateral installation
- Fire suppression system installation or upgrades
- Reimbursement District liens

**If you are applying for the SDC Incentive Program Grant Application, provide the amount of all SDC fees assessed by the City or reimbursement fees attached to the property.**

**If you are applying for Urban Renewal Agency funds, select what project type\* you are proposing**  
(Check only one):

- North End Improvements (URA Project #3)
- Southeast Industrial (Spalding) (URA Project #4)
- North 6<sup>th</sup> and 7<sup>th</sup> Street Corridor (URA Project #5)
- Blighted Building Removal and/or Replacement (URA Project #6)
- Southern Section of NW Industrial Area (URA Project #7)
- Vine Street (URA Project #8)
- Building Rehabilitation (URA Project #9)
- Underdeveloped Land (URA Project #14)
- Housing Development (URA Project #17)

***\*Detailed descriptions of the eligible URA project types is attached to this application.***

The statements made herein are true and represent a total disclosure of all the information as of this date. Applicant understands that the City will retain this application whether or not this grant request is approved. Applicant understands that this grant request may become public and/or may be reviewed by the Grants Pass City Council.

**Property Owner Signature**

**Date**

**Business Owner Signature** *(if different than owner)*

**Date**

**Please include the following information with this application** (if applicable):

- Minor or Major Site Plan
- Copy of tax status, mission statement and board of directors (if non-profit)
- Detailed cost estimate of eligible infrastructure expenses (see attached example)
- Copy of original SDC fee statement from the City

*For additional information, please contact Eric Wade, Business Operations Supervisor, at 541-450-6082 or [ewade@grantspassoregon.gov](mailto:ewade@grantspassoregon.gov).*

**DISCLAIMER:**

**Applications MUST be filled out completely. Incomplete application will not be processed.**

**You MUST have already received approval for a Minor or Major Site Plan application before submitting this application. Applications will be considered incomplete without a final decision.**

**Because of the limited funds available, priority will be awarded on a first come first serve basis to businesses that have already submitted a building permit and are ready to move forward with upgrades and with the intention to occupy the property upon completion.**

**Grants Pass Urban Renewal Agency Projects  
Eligible for Private Grant Funding Requests**

*(Note: numbers refer to adopted Urban Renewal Agency Plan  
and excludes public agency project numbers)*

**3. North End Improvements:** Water, sewer, and transportation are needed in this industrial area prior to further development. Proposed Urban Renewal Area participation at 25 percent would help in development and expansion.

**4. South East Industrial (Spalding):** The City has a limited amount of industrial area and in order for the property to develop, it needs sufficient infrastructure which would include a sewer lift station to accommodate the topography in order to provide sufficient city sewer services. Water fire flow requirements would require a new reservoir. Proposed Urban Renewal Area participation of 25 percent in this project could open this area up for development and expansion.

**5. North 6th and 7th Street Corridor:** Visitor's first impressions of Grants Pass are made as they come into the city through these areas. There is a need for façade improvements, landscaping, public restrooms, public parking, and improvements that would visually enhance this corridor and add to the appeal of downtown and the City.

**6. Blighted building removal and/or replacement:** There are several blighted buildings that are prime real estate opportunities being underutilized. The removal and restructuring in key development areas would attract new investment in the community. Incentives could influence property owner's future development.

**7. Southern Section of NW industrial area:** Water, sewer, and transportation improvements are needed in this area. Proposed participation of 25 percent would open this area up for development and expansion.

**8. Vine Street:** Infrastructure, water, sewer, and transportation needed to support further development. 25 percent participation in this project would be helpful.

**9. Building Rehab Program:** This project would focus on rehabilitating unsightly or uninhabitable buildings. The program could set up low or no-interest loans, or could include a grant element. The purpose would be to encourage private investments by improving facades, interior improvements, and perhaps the associated public infrastructure and access spaces connected to the buildings.

**14. Underdeveloped land:** There are underutilized properties located in the Urban Renewal Area. Higher and better uses, including business park use, lodging, commercial uses and/or uses consistent with current zoning would benefit the city, its residents and its visitors.

**17. Housing Development Program:** Grants Pass currently lacks approximately 2,000 units for those at 80% AMI or below. Grants Pass is prioritizing the development of transitional, low, moderate, and workforce housing and will assist in the development through various methods including predevelopment assistance, completion of offsite improvements, land purchase, demolition, property tax rebate, building and development fees, or other methods as defined through a development agreement.

### Proposed Project Financing Worksheet

Estimated Costs For:		Proposed Sources of Funds:	
Design (Architectural)	\$	Cash or Equity	\$
Engineering	\$	Private Loans	\$
Fire Suppression	\$		
Emergency egress	\$		
Sign Removal Repair or Replacement	\$	Commercial Loans	\$
Repair or replacement of doors, windows, awnings etc.	\$		
Second Floor Renovation	\$	State Loans or Grants	\$
Painting and Cleaning	\$	City Loans	\$
Masonry Repair/Cleaning	\$	City Grants	\$
Working Capital	\$	Other (Specify)	\$
Closing Fee (1.5%)	\$		
Other Building Costs (Please Specify)	\$		
<b>Total Costs</b>	<b>\$</b>	<b>Total Funding</b>	<b>\$</b>