



# CITY OF GRANTS PASS - JOB OPPORTUNITY EVIDENCE TECHNICIAN

ANNUAL SALARY RANGE: \$45,443 - \$57,999



**Application deadline:**

**October 23, 2020  
At 5:00 p.m.**

**APPLY ONLINE TODAY**

**[www.grantspassoregon.gov](http://www.grantspassoregon.gov)**

**WORKING FOR THE CITY** | We are a High Performance Organization that has well-defined Mission, Vision and Values which provides the framework for our organizational culture. We believe that the best solutions come from empowered teams with the knowledge and shared vision of the community's goals. We promote a legacy of excellence through a culture of trust, collaboration, and encouragement of personal growth and the celebration of our achievements. We seek to attract adaptable, creative and motivated individuals who share our community pride and dedication to exceptional public service.

**POSITION SUMMARY** | This position is responsible for maintaining a secure system of logging and storing evidence and property for procurement services.

The duties of this position include, but are not limited to:

- Daily intake of evidence
- Confirming evidence packaging and documentation
- Preparing evidence for transport
- Evidence and property retention and disposal

**MINIMUM JOB REQUIREMENTS** | A High School Diploma or equivalent and two years of related experience or one year of experience and one year of related coursework in criminal justice or a related field are required: or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

**ADDITIONAL REQUIREMENTS** | Oregon Driver's License – Class C at time of appointment and a Law Enforcement Data System Certificate within 60 days of appointment.

**ADDITIONAL INFORMATION** | This recruitment will be to establish a hiring list for future openings.



City of Grants Pass Human Resources  
101 NW A Street  
Grants Pass, Oregon 97526  
541-450-6050

VISIT US AT [WWW.GRANTSPASSOREGON.GOV](http://WWW.GRANTSPASSOREGON.GOV)