



**U.S. Department of Housing and
Urban Development**
Region X Portland Field Office
Community Planning & Development Division

1220 Southwest Third Avenue
Suite 400
Portland, OR 97204-2830
(971) 222-2613
FAX (971) 222-0357

September 14, 2018

Scott Lindberg
Grants Specialist
Parks and Community Development Department
City of Grants Pass
101 NW A Street
Grants Pass, OR 97526

Dear Mr. Lindberg:

Thank you for submitting the City of Grants Pass' 2016 Consolidated Annual Performance and Evaluation Report (CAPER). This is Grants Pass' second CAPER under the *Consolidated Plan 2015–2019*. The report was received on July 27, 2018, nearly seven full months beyond the submission deadline, while the resubmission was received on September 14, 2018; the City had explained that more time was needed to verify the outcomes and ensure completeness. Upon resubmission, the City addressed each of the requested items and the CAPER is found to be substantially complete.

The purpose of the CAPER is to provide clear and complete information so HUD can meet its statutory requirement to assess each grantee's ability to carry out its programs in compliance with the programs' rules and regulations. The report also provides information for HUD's Annual Report to Congress. City officials and the public should be able to use the report to evaluate the City's overall progress in meeting the goals and objectives in its five-year Consolidated Plan.

In program year 2016, the City was the direct recipient of \$300,069 in Community Development Block Grant (CDBG) program funds. The annual CAPER describes the City's accomplishments in using CDBG and other funds to meet the goals and strategies identified in the City's consolidated plan. Our review of the CAPER and other available information confirms that the City: (1) carried out its program substantially as described in its consolidated plan submission and (2) has the continuing capacity to carry out the approved program in a timely manner.

We commend the City for its efforts to fund services and other activities to produce or preserve affordable housing with CDBG and other sources of funds.

The Office of Community Planning and Development (CPD) reviewed the performance report—the Offices of Fair Housing and Equal Opportunity (FHEO) and Public Housing will provide its reviews under separate cover. Our review of the report is based on the requirements in the consolidated plan regulations for performance reports at 24 CFR 91.520, Guide for Consolidated Plan Performance Report Narratives found on the web at:

www.hud.gov/oregon
www.hud.gov/idaho

<http://www.hud.gov/offices/cpd/about/conplan/index.cfm#reporting>, and IDIS reports. A detailed review of your CAPER is enclosed.

Your cooperation and oversight of the CDBG program is sincerely appreciated. We continue to appreciate the very positive working relationship that the City's program staff maintains with this office. We look forward to working with you to support your ongoing work to meet the goals of the City's 2015-2019 Consolidated Plan. If you have any questions about the enclosed comments or need technical assistance, please do not hesitate to contact Jason Triplett of my staff at 971-222-2617 or via email at Jason.T.Triplett@hud.gov.

Sincerely,



Doug Carlson, Director
Office of Community Planning and Development

Enclosure

REVIEW OF CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

HUD Review of 2016 Program Year (October 1, 2016 to September 30, 2017)

Summary of Review

The Consolidated Annual Performance and Evaluation Report (CAPER) for the 2016 Program Year was formally received in IDIS on July 27, 2018 and resubmitted on September 14, 2018. The CAPER serves to report on entitlement funding activities for the CDBG program in the City of Grants Pass (the “City”).

The CAPER was reviewed by the following Portland HUD offices and comments from these offices are incorporated in this review.

- Community Planning and Development
- Fair Housing and Equal Opportunity
- Public Housing
- Portland Field Office

Excluding prior year funds, in 2016, the City received \$300,069 in CDBG funds.

HUD performed a detailed review of the CAPER in conformance with 24 CFR 91.520 and the *2012 Desk Guide for Using IDIS to Prepare the Consolidated Plan, Annual Action Plan, and CAPER/PER*. The detailed results of the review presented below are based on the requirements of 24 CFR 91.520 and follow the format of the 2012 eCon Planning Suite Manual.

Guidance for the performance review requirements can be found at:
http://portal.hud.gov/hudportal/HUD?src=/program_offices/comm_planning/about/conplan.

Review Comments by HUD Staff

Comments by Office of Community Planning and Development, Portland, OR

CPD staff completed their review of the Consolidated Annual Performance and Evaluation Report based on the regulations at 24 CFR Part 91.520. The City’s initial submission was well beyond the December 31, 2017 deadline; both the City and HUD will take the necessary steps to ensure that each future CAPER will be submitted in a timely manner.

The City’s resubmission was found to be substantially complete and no corrections need to be made. Please review all comments made by the other HUD departments below and in the enclosed checklist.

Comments by the Office of Fair Housing & Equal Opportunity, Seattle, WA

The FHEO Office will be providing its comments under separate cover.

Comments by the Office of Public Housing, Portland, OR

The Office of Public Housing has no comments.

Comments by the Portland Field Office

The Portland Field Office has no comments.