



**CITY OF GRANTS
PASS CDBG
ANNUAL ACTION
PLAN FY 2017-18**

Public Comment Draft, June 16, 2017

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Grants Pass became an Entitlement Grantee in 2013, and began receiving an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) October 1, 2015. As a recipient of CDBG funds, the City is required to prepare a five year strategic plan that identifies housing and community needs, prioritizes these needs, identifies resources to address needs, and establishes annual goals and objectives to meet the identified needs. This five year plan is known as the Consolidated Plan. The purpose of the Plan is to outline a strategy for the City to follow in using CDBG funding to achieve the goal of the CDBG program, “to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low- and moderate income persons.”

The Consolidated Plan for fiscal years 2015 through 2020 (the Plan or Consolidated Plan) was prepared in accordance with Sections 91.100 through 91.230 of HUD’s Consolidated Plan Final Rule. Over the term of the five year plan, approximately \$1,400,000 is expected to be available, with up to 20% of that for planning activities and administration of the program. Each year, the City will prepare an Annual Action Plan that outlines the specific program activities to be carried out in meeting the Consolidated Plan strategies. The City will focus on partnerships and collaborations to foster successful projects and leverage funds in order to address needs for low income and homeless housing, services for special needs and low income persons, and community and economic development needs.

This document, ‘The Annual Action Plan,’ outlines the activities to be carried out in 2017-2018.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2017-2018 Action Plan includes objectives and outcomes based upon citizen participation, agency consultation, and the needs identified in the 2015-2020 Consolidated Plan. Below is a summary of the objectives and outcomes.

The City proposes to use 2017-2018 entitlement funds to meet goals and objectives described below:

- Provide Affordable and Decent Housing

1. Weatherization/Energy Efficiency. Improve at least 6 low and moderate-income housing units with energy-efficiency improvements and weatherization with previous year remaining balance, and 3 with new funding.
 2. Housing Rehabilitation and ADA improvements. Provide housing rehabilitation (which may include ADA accessibility improvements) to at least 5 households using previous year remaining balance. Assist 4 households plus the Women's Crisis Support Team with rehabilitation and painting of the shelter with new funding.
 3. Site acquisition and/or Public Improvements. Assist with site acquisition and/or public improvements for new affordable housing construction. Possible partner/s and possible project/s for 2017-2018. This could assist 4 new affordable housing units in the short-term and 20-25 units long-term.
- Address Homelessness/Homelessness Prevention
 1. Emergency Housing Assistance. Provide emergency housing assistance to at least 6 households.
 2. Homeless Youth Services. (Maslow Project). Assist the Maslow Project with funding for services for homeless youth. The Maslow Project serves Grant Pass homeless youth (ages 0-21) and families with intensive, integrated support services. All services are aimed at assisting homeless youth and families in reaching stability and progressing toward self-sufficiency. CDBG funds are estimated to serve approximately 150 homeless, or at risk of becoming homeless, youth and families.
 3. Homeless Youth Shelter Services. (Hearts with a Mission) Assist Hearts with a Mission with funding for services for homeless youth at the shelter. The Hearts with a Mission Josephine County shelter is expected to provide shelter for approximately 100 youth annually, and additional services for family members, such as educational support and counseling support, for an additional 200-325 people annually.
 4. Homeless Youth Shelter Facility. (Hearts with a Mission). Provide assistance to Hearts with a Mission for re-roofing and replacement of HVAC equipment for the youth shelter. The shelter is expected to provide shelter for approximately 100 youth annually.
 - Support Non-Housing Community Development
 1. Micro-Enterprise Assistance. Provide at least 16 people with training and support using previous year remaining balance, which is the anticipated use level, so no new funding is proposed in 2017-18.
 2. Youth Training Services. Provide youth training services to approximately 75 youth.
 3. Neighborhood Blight Remediation. Assist blight remediation for 1-2 properties if a receivership program is established.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

2017-18 is the City's third year as a CDBG entitlement community. The City substantially amended the Consolidated Plan for Year 2, greatly expanding the goals and activities to be funded compared to Year 1. While Program Year 2 is still underway and not all funds have been expended, we have learned several things that have affected the proposed funding for the Year 3 (2017-18) Action Plan.

As part of the work on the amendments to the 5-Year Consolidated Plan last year, the City developed estimates for funding levels for each activity for each of the remaining five years for each of the Annual Action Plans. While this is not part of the formal Consolidated Plan or Annual Action Plan templates, it provided the basis for the City's 5-year funding levels in the amended Consolidated Plan. It is a useful tool for review of each annual Action Plan, and it provides guidance to funding partners who may be proposed for funding for more than one year. Below is a summary of the evaluation that led to changes to those funding levels anticipated for the 2017-18 Annual Action Plan.

- **Weatherization and Energy Efficiency.** This program was underutilized in 2016-17 and is unlikely to fully use its Year 2 allocation before the end of the Year 2 program year. The sub-recipient has had difficulty finding qualified applicants. The proposed funding level for 2017-18 is lower than was anticipated due to past usage and also availability of remaining funds from Year 2 that will continue to be used in Year 3. In addition, this goal has been changed in the Consolidated Plan to authorize its use for other housing in addition to owner-occupied housing.
- **Housing Rehabilitation (including ADA accessibility).** This program is unlikely to fully use its Year 2 allocation before the end of the Year 2 program year. The limited funds and the associated administrative overhead for housing rehabilitation with CDBG funds mean previous rehabilitation partners don't have the economy of scale to cost-effectively perform a housing rehabilitation program in Grants Pass. Further, the county-wide rehabilitation program previously operated under contract by Housing Authority of Jackson County through the CDBG State and Small Cities funding can no longer operate within City limits due to the City's entitlement city status, and that represented the majority of the rehabilitation projects. The housing rehabilitation goal has been changed in the Consolidated Plan to authorize its use for other housing in addition to owner-occupied housing. The Women's Crisis Support Team has identified a need for rehabilitation for the shelter, which could use the funds under the expanded goal. In addition, UCAN has identified a need for plumbing repair (such as sewer lateral replacements), so we believe we have been able to provide a match between an identified need and a new program partner for this housing rehabilitation focus.
- **Site Acquisition and/or Public Improvements.** This goal was included in the amended Consolidated Plan, but there were no specific projects to fund at that time. Therefore, funding levels in the Consolidated Plan assumed projects in the 2018-19 and 2019-20 program years,

and placeholder funds were allocated for those years. There are now potential funding partners and projects that could be initiated in 2017-18, so funding has been allocated for the current program year.

- **Public Services.** With the 15% cap, there continues to be more demand than funding for several public services and needs (emergency housing assistance, homeless youth shelter services, homeless youth services, and youth training services). These services are funded at the same level as previously proposed. The youth training services program operated by the Boys and Girls Club will be losing another funding source this year, making the CDBG funds even more critical.
- **Public Facility.** Options for Southern Oregon (“Options”) was previously identified for funding for the Crisis Resolution Center in 2017-18. However, Options determined that the portion of the project to be funded with CDBG funds would not be enough to efficiently offset additional costs associated with the use of the CDBG funds (prevailing wage, etc.). Therefore, they have opted not to use CDBG funds for that project.
- **Youth Shelter.** While the Consolidated Plan still includes a goal for work on the Hearts with a Mission Shelter, the CDBG funding was previously removed for the project, anticipating work would need to begin before CDBG funds would be available, or that other funds with less associated overhead cost could be used. However, specific work - the need for reroofing and HVAC equipment replacement - was identified for 2017-18 and is proposed for funding.
- **Micro-Enterprise Assistance.** Before Grants Pass was an entitlement community, the city obtained grants for this program through the State and Small Cities program and contracts with the SBDC to provide these services. The program served both City and County residents. Now that the City is an entitlement community and the program is funded with the City’s CDBG funds, CDBG program requirements only authorize City residents to obtain scholarships through the program. Therefore, while usage may not have diminished, less CDBG funds are now used for this program. The funding has been scaled back to match the usage by City residents.
- **Makerspace Tuition Assistance.** The funding for makerspace tuition assistance was originally proposed to start in 2017-18. However, a makerspace has not been established at this time, so the funding is now proposed to begin in 2018-19, assuming the facility will be established.
- **Blight Remediation.** The City has not established a receivership program. Therefore, funds from 2016-17 were rolled over to 2017-18 and allocated to other programs. Proposed funding for 2017-18 remains the same, and the City will determine if it will establish this program this year or roll-over the funds to other programs next year.

- Planning and Administration. Funding will continue to cover a portion of administrative costs. In addition, several planning tasks are proposed to help address affordable housing needs and fair housing needs.
- As of the start of the public comment period, the CDBG program was still proposed for elimination in its entirety, and the City has not yet received information about the appropriation amount, if any, for the 2017-18 program year and activities in the Annual Action Plan. The City has used the assumption of \$275,000, the annual allocation upon which the Consolidated Plan was based, for preparation of this public comment draft.

Several activities are still ongoing in the 2016-17 program year, and the final performance and usage is not available. This will be addressed in the CAPER. However, review of quarterly reports and conversations with sub-recipients led to the above evaluation and adjustments to goals and projects for 2017-18.

In addition, an informal housing working group with representatives of the City and other organizations has been meeting during the program year, and the meetings helped provide information about program usage, funding needs, potential projects, and potential matches between needs and resources.

The City Council will be considering a resolution on June 21, 2017 to create a formal Housing Advisory Committee.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

When developing the 2015-2020 Consolidated Plan, the City developed a new Citizen Participation Plan to meet the current HUD Consolidated Plan regulations. The City followed this Citizen Participation Plan in carrying out the process to develop the 2017-2018 Action Plan, as well as proposed amendments to the Consolidated Plan for 2017-18. (Due to the uncertainty of the CDBG program and funding, HUD issued a memo authorizing a reduction of the Public Comment Period from 30 days to 14 days. However, the City is providing a 30-day comment period for this draft). A list of stakeholders was assembled with the purpose of assessing community needs. The stakeholders include representatives from community wide agencies and services providers.

The process included public participation in two phases. The first phase was to obtain public input regarding housing and community development needs and priorities to assist with development of the plan. The second phase was to obtain public input on the draft plan.

The City gathered input on community needs for the 2017-2018 Action Plan and 2017-18 amendments to the Consolidated Plan through:

Needs and Priorities:

- Public Workshop & Open House (April 18, 2017)
 1. Notice in Grants Pass Daily Courier (April 8, 2017)
 2. Notice posted on City's website, news feed, and calendar
 3. Notice posted in multiple public locations
- Needs Survey (April 2017)
 1. Emailed to stakeholders
- Public Hearing (April 19, 2017)
 1. Notice in Grants Pass Daily Courier (April 8, 2017)
 2. Notice posted on City's website and calendar
 3. Notice posted in multiple public locations
- City Council Workshop (May 22, 2017)
 1. Notice posted on City's website and calendar
- City Webpage
- Email
- City Staff contacts

Draft Plan:

- Notice of Public Comment Period (June 16 - July 17, 2017): Notice in Grants Pass Daily Courier (June 2, 2017); Notice posted on City's website; Notice posted in multiple public locations; e-mailed to stakeholders and participants
- Notice of Public Hearing (August 2, 2017): Notice in Grants Pass Daily Courier (June 2, 2017); Notice posted on City's website; Notice posted in multiple public locations; e-mailed to stakeholders and participants

Documents are available for review at the following locations: 1. Grants Pass Community Development Department, 101 NW 'A' Street, Room 201, Grants Pass, OR; 2. Grants Pass branch of the Josephine Community Library, 200 NW 'C' Street, Grants Pass, OR; 3. Grants Pass website: www.grantspassoregon.gov > Departments > Parks & Community Development > CDBG and Consolidated Plan

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Needs and Priorities:

Agencies that attended/participated in the April 18, 2017 Open House and Workshop:

- Teresa Santucci, Josephine Housing Council
- Ellen Johnson, OPTIONS
- Sarah Small, OPTIONS
- Sam Engel, All Care Health
- Jessica King, Boys & Girls Club
- Felix Foster, Drunkerds Association
- Doug Walker, Property Management
- Bev Walker, Rental Owner/Manager
- Krisanna Albrecht, Women's Crisis Support Team
- Barry Silveira, Citizen/Volunteer

Emails:

- Kelly Wessels, UCAN
- Colene Martin, President/CEO Grants Pass and Josephine County Chamber of Commerce

Verbal testimony received at the April 19, 2017 Public Hearing"

- Ron Goss, Small Business Development Center
- Jessica King, Boys & Girls Club
- Ray Dinkins, Maslow Project
- Doug Walker
- Ellen Johnson, Options for Southern Oregon
- Kelly Wessels, UCAN (written testimony)

Needs Survey

Responses from the Needs Survey (total 1)

- Kelly Wessels, CEO UCAN

Draft Plan:

To be updated following public comment period.

6. Summary of comments or views not accepted and the reasons for not accepting them

To be updated following public comment period. In the past, all comments were reviewed; however, some comments would not qualify for use of CDBG Entitlement Funds.

7. Summary

The 2017-2018 Action Plan outlines the activities the City of Grants Pass will undertake during the third one-year period to address identified community needs. This is consistent with the current Consolidated Plan which states that the City's effort is to achieve the goal of the CDBG program: "To develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low and moderate income persons."

In 2016-17, as a result of public participation and consultation, the Consolidated Plan was amended to address a wider range of activities, and to add new community partners to help address needs. The 2017-20018 Action Plan continues to reflect the expanded activities and partners with only limited changes, which are reflected in updates to the Consolidated Plan. The Consolidated Plan was also updated in 2017-18 to reflect adjustments to some goals and adjustments to 5-year funding allocations consistent with revisions in the 2017-18 Action Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator	GRANTS PASS	Parks & Community Development/Finance Department	

Table 1 – Responsible Agencies

Narrative (optional)

The City of Grants Pass is the lead agency for the delivery of the Community Development Block Grant program funding to be delivered through this Action Plan.

Consolidated Plan Public Contact Information

Tom Schauer, Senior Planner
(541) 450-6072

Scott Lindberg, Grants Specialist
(541) 450-6015

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

City staff consulted with area service providers through outreach including an invitation to the Open House and Workshop, notice of other involvement opportunities, a ‘Needs’ Survey to identify needs that could be addressed in the 2017-2018 program year, and outreach to organizations who served as grantees or subrecipients in 2016-2017. The open house and workshop and additional direct consultation by staff provided an opportunity to clarify and expand on the City's understanding of community needs and funding priorities. In addition to an extensive list of stakeholders consulted, several agencies were further contacted and consulted in the development of this Plan, including those listed in Table 2. This includes community partners consulted in 2015-16, 2016-2017 and 2017-2018, and partners previously proposed for funding in 2017-18.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City engages in ongoing consultation with local service providers, community leaders, the public, and other community development partners. Consultation includes contacting area agencies and the City’s Advisory Committees. The City also consults with other City departments to identify community development needs. The City also conducted specific outreach activities with agencies and community partners in 2016-2017 and outreached in 2017-2018 to an expanded list of agencies and community partners.

Activities to enhance coordination between public and service provider’s agencies are ongoing. Specific providers who contributed in identifying the needs for the 2017-2018 Action Plan Include:

- Affordable & Decent Housing: 1: United Community Action Network (UCAN); 2: Housing Authority of Jackson County (HAJC); 3: Habitat for Humanity; 4: Women’s Crisis Support Team
- Homelessness/Homelessness Prevention: 1: United Community Action Network (UCAN); 2: Maslow Project; 3: Hearts with a Mission
- Non-Housing Community Development: 1: Small Business Development Center (SBDC); 2: Boys & Girls Club; 3: Options for Southern Oregon

In 2016-17, representatives from the City and other organizations began meeting informally to discuss housing issues. This group included housing providers/agencies, UCAN, and CCOs. Out of those meetings came a recommendation to establish a formal Housing Advisory Committee. The City Council held a work session on the topic and will consider a resolution to establish the committee on June 21, 2017.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

UCAN is part of the 'Balance of State' Continuum of Care which covers Josephine County. The City and United Community Action Network (UCAN) coordinate and consult regularly with service providers that provide care to Grants Pass homeless and at-risk homeless populations. UCAN is the state and federally recognized community action agency for the region. UCAN administers: Low Income Energy Assistance Program, Emergency Funding for rental assistance, utility bills and Leheap energy assistance, Supportive Services for Veteran Families and weatherization services to name a few. We anticipate UCAN will be able to administer a plumbing repair program in 2017-18 that will help overcome costs associated with health and sanitation for persons who might otherwise be unable to afford the cost to overcome unsanitary conditions.

Two new organizations which serve homeless youth and their families expanded services into Josephine County in 2016-17 (Hearts with a Mission Shelter and the Maslow Project). The Consolidated Plan and 2017-2018 Action plan continue to recognize these additional opportunities to address needs. As part of their long-term planning, Neighborworks Umpqua also began outreach to communities where they currently provide one or more services in 2016-17, but they have not expanded services into Josephine County at this time.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Grants Pass does not receive ESG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	United Community Action Network
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Emergency Housing Assistance, Weatherization, Rehabilitation
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	UCAN is part of the 1,100 community action non-profit and public organizations established under the Economic Opportunity Act of 1964 to fight America's War on Poverty. UCAN of Grants Pass serves both Douglas and Josephine counties with affordable housing, food, Head Start/Early Head Start programs, health insurance and Rx assistance, heat assistance, homeless services, information and referrals, money management, national service programs, tax assistance, transportation services, and weatherization programs. UCAN was directly consulted and participated in the housing working group meetings. Consultation resulted in identification of adjustments to programs and funding levels for rehab and weatherization. UCAN is proposed to be part of the Housing Advisory Committee.
2	Agency/Group/Organization	Housing Authority of Jackson County
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing rehabilitation, site acquisition and public improvements

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Grants Pass has no public housing units. Some of the units are owned and controlled by the PHA, but those units are not classified as public housing per 24 CFR 5.100. The information is provided by the agency is captured in the Consolidated Plan. Coordination and consultation will be continued. HAJC has experience building affordable housing, including housing in Grants Pass. HAJC was directly consulted and also started participating in the housing working group meetings. HAJC is proposed to be part of the Housing Advisory Committee.
3	Agency/Group/Organization	Josephine Housing and Community Development Council
	Agency/Group/Organization Type	PHA Services - Housing Other government - County
	What section of the Plan was addressed by Consultation?	Housing Rehabilitation
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	JHCDC is the local housing authority in Josephine County. The agency provides rental assistance to low income families in the county through the HUD Section 8 Housing Choice Voucher program. Consultation and coordination is ongoing. JHCDC was directly consulted and also participated in the housing working group meetings. JHCDC is proposed to be part of the Housing Advisory Committee.
4	Agency/Group/Organization	City of Grants Pass
	Agency/Group/Organization Type	Other government - Local

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Various City departments were consulted to gain insights into employment and economic development needs, infrastructure and public facility needs, parks and recreation needs, housing and affordability needs, land use planning. City staff (Planning and Grant-Writing) are involved in the preparation of the plan, and also consult with other City departments and staff. There was consultation regarding a receivership program to address blight remediation. Consultation and coordination is ongoing. City staff participated in the housing working group meetings. The Housing Advisory Committee is proposed to be a formal advisory committee to the Grants Pass City Council, staffed by City staff.
5	Agency/Group/Organization	Small Business Development Center
	Agency/Group/Organization Type	Services-Education Services-Employment Other government - State
	What section of the Plan was addressed by Consultation?	Microenterprise Assistance
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consults and coordinates with the SBDC to implement micro-enterprise assistance by providing tuition waivers for training. The SBDC was directly consulted regarding their use of funds and service levels and needs.

6	Agency/Group/Organization	Boys and Girls Clubs of the Rogue Valley
	Agency/Group/Organization Type	Services-Children Services-Education Non-Profit
	What section of the Plan was addressed by Consultation?	Youth Training Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City works with the Boys and Girls Club's staff to ensure the safety and well being of the area's youth. It is anticipated that youth will benefit through training services that stress self-sufficiency and the importance of education. The Boys and Girls Club was directly consulted regarding service levels for the teen training program. They also participated in the open house/workshop.
7	Agency/Group/Organization	Maslow Project
	Agency/Group/Organization Type	Services-Children Non-Profit
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Maslow Project expanded its service to include Grants Pass and Josephine County. Maslow Project was directly consulted and also participated in the open house/work session.
8	Agency/Group/Organization	Hearts With A Mission
	Agency/Group/Organization Type	Services-Children Non-Profit
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Youth

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Hearts with a Mission was directly consulted regarding their facility and service needs. The 2017-18 plan proposed providing assistance for youth shelter services and capital needs to replace the roof and part of the HVAC system to continue to provide youth shelter services through decent conditions and cost-effective facilities.
9	Agency/Group/Organization	OPTIONS for Southern Oregon
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Non-profit
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Crisis Resolution Center/Adult Outpatient Facility
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Options serve as the Community Mental Health Program and provide additional services such as the Integrated Primary Medical Care Program for all members of the community. They address issues related to housing advocacy, community integration, crisis intervention, therapy, co-occurring issues, education, work and economic issues. Staff will continue consultation throughout the process. Options was directly consulted regarding their capital projects. Consultation determined use of CDBG funds for a small share of the proposed capital project for a Crisis Resolution Center would increase project costs associated with all funds, and it was not cost effective to use CDBG funds for this project. Therefore, it was removed from the 2017-18 plan.
10	Agency/Group/Organization	Habitat for Humanity Grants Pass

	Agency/Group/Organization Type	Services – Housing Services – Homeless
	What section of the Plan was addressed by Consultation	Site Acquisition and/or Public Improvements
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Habitat for Humanity is dedicated to eliminating substandard housing locally through constructing, rehabilitation and preserving homes by advocating for fair and just housing policies and providing training and access to resources to help families improve their shelter conditions. Consultation was through direct conversations. They have also participated in the informal housing working group meetings, resulting in matching of needs and resources. Habitat for Humanity is proposed to be part of the Housing Advisory Committee. They are a possible partner and possible project for 2017-2018 program year. Project is dependent upon additional funding from other sources.
11	Agency/Group Organization	Women’s Crisis Support Team
	Agency/Group/Organization Type	Services – Families Services – Children Services – Elderly Persons Services – Persons with Disabilities Services – Education Services – Health
	What section of the Plan was addressed by Consultation	Housing Rehabilitation, including ADA accessibility

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination</p>	<p>The Women’s Crisis Support Team (WCST) is a non-profit organization dedicated to ending the cycle of domestic and sexual assault through intervention, prevention and safe shelter. They participated in the workshop/open house and were directly contacted for follow-up discussions. The WCST has confirmed a need to perform some rehabilitation work and painting of the shelter.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

There were no agency types not consulted in preparing the City of Grants Pass Consolidated Plan which forms the basis of this Action Plan. Agencies were contacted in 2015-16, 2016-17, and 2017-18.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	UCAN	The Strategic Plan Goals support the goals of UCAN to provide those necessary services for the low-to-moderate income people in the community.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City followed its Citizen Participation Plan in carrying out the process to develop the 2017-2018 Action Plan. Each year, the City prepares an Annual Action Plan that outlines the specific program activities to be carried out in meeting the Consolidated Plan strategies. The City focuses on partnerships and collaborations to foster successful projects and leverage funds in order to address needs for low income and homeless housing, services for special needs and low income persons, and community and economic development needs.

The City gathered input on community needs through workshops, public hearings, a survey, advertising in the Grants Pass Daily Courier, and outreach with local agencies.

The list of ‘needs’ resulting from input by service providers and citizens gave direction on fulfilling the goals and actions developed in the Action Plan.

The draft 2017-2018 Action Plan was posted on the City’s website and was available at the Grants Pass City Hall, Parks & Community Development Department, and Josephine Community Libraries’ Grants Pass Branch.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	N/A	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Meeting	Non-targeted/broad community CDBG Applicants	10 attendees	Affordable and decent housing; homeless; senior housing and senior meals; bus services		
3	Email	Applicants	1 email	housing needs	0	
4	Public Hearing	Non-targeted/broad community CDBG	6 gave verbal testimony	Summarized in executive summary	0	
5	Survey	Non-targeted/broad community CDBG Applicants	1 survey received	Summarized in executive summary	0	
6	City Website	Non-targeted/broad community CDBG Applicants	0	0	0	
7	Public Comment Period	Non-targeted/broad community	N/A	0	0	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
8	Public Hearing	Non-targeted/broad community	0	0	0	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The CDBG program was proposed for elimination at the time this draft Annual Action Plan was prepared. Absent other information, the CDBG allocation for Grants Pass in FY 2017-2018 assumed to be \$275,000, the amount upon which the Consolidated Plan was developed. The allocation for other years is also assumed to be \$275,000 (except 2016-17 which was approximately \$300,069), based on guidance provided at the time of Consolidated Plan preparation. With the limited amount of available funding, the funds have been designated for specific targeted activities and in amounts that will make the most impact on the many needs in Grants Pass.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	275,000	0	30,000	305,000	0 or \$569,750	Unknown. CDBG program was proposed for elimination at time draft plan was prepared. Estimates are based on annual allocation used to develop Consolidated Plan.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City anticipates providing CDBG funding to a variety of programs and activities over the five year Consolidated Plan period. Each program or activity will be assessed for need, performance outcomes, agency capacity, ability to complete the activity, and availability to leverage other resources.

- Projects aimed at supporting economic activity will likely leverage other state education and federal small business funding.
- Funds allocated to public services will likely be gap financing for a non-profit organization that will provide the balance of funds needed for an activity.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

At this time no publically owned land or property has been identified to address needs.

Discussion

The City will use CDBG funds in partnership with sub-recipients to leverage private, state, and local funds to address the goals and strategies outlined in the Consolidated Plan. Grants to sub-recipients for public services or economic development are anticipated to leverage other funding sources.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Weatherization and Energy Efficiency	2015	2019	Affordable Housing	Citywide	Maintain existing affordable housing-weatheriz	CDBG: \$20,000	Housing Rehabilitated: 6 (previous balance)e, 3 Household Housing Unit (new funding)
2	Microenterprise education assistance	2015	2019	Non-Housing Community Development	Citywide	Increase economic opportunities - microenterprise	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 16 (previous balance), 0 Persons Assisted (new funding)
3	Emergency Housing Assistance	2015	2019	Homeless	Citywide	Prevention of homelessness	CDBG: \$13,000	Homelessness Prevention: 6 Persons Assisted (new funding)
4	Teen Training Services	2015	2019	Non-Housing Community Development	Citywide	Teen training services	CDBG: \$18,000	Public service activities other than Low/Moderate Income Housing Benefit: 75 Persons Assisted (new funding)

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Housing Rehab, ADA accessibility improvements	2016	2019	Affordable Housing	Citywide	Maintain existing affordable housing - rehab	CDBG: \$74,000	Housing Rehabilitated: 5 Housing Units (previous balance), 4 units plus ~280 at Shelter (new funding)
6	Supportive Services for Homeless Youth	2016	2019	Homeless	Citywide	Opportunities for homeless youth - (sheltered / unsheltered)	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 150 Persons Assisted (Maslow), 100 youth sheltered (HWAM), add'l svcs to add'l 200-325
7	Rehab/Demolish blighted vacant/neglected property	2017	2019	Non-Housing Community Development	Citywide	Reduce spread of neighborhood blight	CDBG: \$20,000	Housing Code Enforcement/Foreclosed Property Care: 2 Household Housing Unit
8	Homeless Youth Shelter Facility (Hearts with a Mission)	2017	2017	Homeless	Citywide	Prevention of homelessness	CDBG: \$25,000	Homeless Prevention: 100 youth sheltered, plus services to additional 200-325
9	Site Acquisition and/or Public Improvements	2017	2019	Affordable Housing	Citywide	Help increase supply of affordable housing	CDBG: \$70,000	New Housing Units Assisted: short-term 4 housing units, long-term 20-25 housing units

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Weatherization and Energy Efficiency
	Goal Description	Help maintain the supply and condition of the existing affordable housing stock while providing for reduced monthly costs and decent housing conditions
2	Goal Name	Microenterprise education assistance
	Goal Description	Help small business owners and entrepreneurs have increased access to opportunities to help them succeed and thrive
3	Goal Name	Emergency Housing Assistance
	Goal Description	Help prevent homelessness
4	Goal Name	Teen Training Services
	Goal Description	Help support youth services that provide life skills and job training skills
5	Goal Name	Housing Rehab, ADA accessibility improvements
	Goal Description	Housing rehabilitation including ADA accessibility improvements
6	Goal Name	Supportive Services for Homeless Youth (Maslow Project and Hearts with a Mission)
	Goal Description	Help homeless youth, sheltered and unsheltered, with supportive services to enable them to finish school and increase opportunities for future success.
7	Goal Name	Rehab/Demolish blighted vacant/neglected property
	Goal Description	Reduce the spread of neighborhood blight resulting from abandoned or neglected properties
8	Goal Name	Homeless Youth Shelter Facility (Hearts with a Mission)

	Goal Description	Replace roof and HVAC equipment on homeless youth shelter which provides youth services for homeless youth
9	Goal Name	Site Acquisition and/or Improvements
	Goal Description	Assist with costs for site acquisition and/or public improvements for new affordable housing

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

AP-35 Projects – 91.220(d)

Introduction

This section lists and describes the projects the City of Grants Pass will carry out utilizing CDBG funding in FY 2016-2017.

#	Project Name
1	Weatherization and Energy Efficiency Improvements
2	Housing Rehabilitation (including ADA Accessibility improvements)
3	Emergency Housing Assistance
4	Homeless Youth Services
5	Microenterprise Assistance - Tuition Waivers to LMI Business Owners
6	Youth Training Services
7	Neighborhood Blight Remediation
8	Homeless Youth Shelter Facility (Hearts with a Mission)
9	Site Acquisition and/or Improvements

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Community needs were reviewed against eligible activities, existing resources and programs, gaps in service delivery, financial resources, and organized capacity. The projects selected address Grants Pass' most immediate needs for residents living at 50% of average median income or less, economic opportunities for low and moderate income residents, and service agency needs to respond to increased demand.

The third year's activities reflect programs and projects that can be expected to begin within the year and those which City staff has the capacity to oversee implementation.

Obstacles: The 15% cap for public services presents barriers to meeting some of the greater needs. There is greater need than funding for critical public service activities. Some of the costs associated with use of CDBG funds makes it impractical to use CDBG funds for some projects, so some good activities and projects seek other funding sources.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	Weatherization and Energy Efficiency Improvements
	Target Area	Citywide
	Goals Supported	Weatherization and Energy Efficiency
	Needs Addressed	Maintain existing affordable housing-weatheriz
	Funding	CDBG: \$20,000 (plus activity funded in previous years continues to be utilized into this 3 rd year)
	Description	Provide assistance to low income persons helping with housing needs - weatherization and energy efficiency improvements
	Target Date	12/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	6 low to moderate income households w/previous balance 3 with new funding
	Location Description	Various locations
Planned Activities	Provide assistance to low income persons helping with housing needs - weatherization and energy efficiency improvements	
2	Project Name	Housing Rehabilitation (including ADA Accessibility improvements)
	Target Area	Citywide
	Goals Supported	Housing Rehab, ADA accessibility improvements
	Needs Addressed	Maintain existing affordable housing – rehab and shelter
	Funding	CDBG: \$74,000 (plus activity funded in previous years continues to be utilized into this 3 rd year)
	Description	Provide housing rehabilitation which can include ADA access improvements
	Target Date	12/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	5 low and moderate income households using previous balance, 4 households and ~280 shelter residents (140 women and 140 children) using new funding
	Location Description	Various locations
	Planned Activities	Provide housing rehabilitation which can include ADA access improvements
3	Project Name	Emergency Housing Assistance
	Target Area	Citywide
	Goals Supported	Emergency Housing Assistance
	Needs Addressed	Prevention of homelessness
	Funding	CDBG: \$13,000
	Description	Provide assistance to low income persons helping with housing needs in the form of emergency assistance to owners or renters at risk of homelessness on a short term basis.
	Target Date	12/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	6 LMI households assisted using new funding
	Location Description	Varies
Planned Activities	Provide assistance to low income persons helping with housing needs in the form of emergency assistance to owners or renters at risk of homelessness on a short term basis.	
4	Project Name	Homeless Youth Services
	Target Area	Citywide
	Goals Supported	Supportive Services for Homeless Youth
	Needs Addressed	Opportunities for homeless youth – (sheltered and unsheltered)
	Funding	CDBG: \$10,000
	Description	Maslow Project provides support services to homeless children and teens, ages 0-20, and their parents/guardians. Hearts with a Mission provides a youth shelter and associated services.

	Target Date	12/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	150 LMI persons (Maslow), 100 LMI persons (HWAM)
	Location Description	Varies
	Planned Activities	Provide support services to homeless children and teens, ages 0-20 (Maslow Project), and their parents/guardians, and to youth at the shelter (Hearts with a Mission)
5	Project Name	Microenterprise Assistance - Tuition Waivers to LMI Business Owners
	Target Area	Citywide
	Goals Supported	Microenterprise education assistance
	Needs Addressed	Increase economic opportunities - microenterprise
	Funding	CDBG: \$0 (plus activity funded in previous years continues to be utilized into this 3 rd year at expected usage level)
	Description	Increase economic opportunities by providing assistance to LMI micro entrepreneurs in the community.
	Target Date	12/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	16 LMI micro entrepreneurs (with previous balance)
	Location Description	LMI business owners who are city residents
	Planned Activities	Increase economic opportunities by providing assistance to microenterprise activities in the form of tuition waivers to LMI business owners
6	Project Name	Youth Training Services
	Target Area	Citywide
	Goals Supported	Teen Training Services
	Needs Addressed	Teen training services
	Funding	CDBG: \$18,000
	Description	Increase economic opportunities for job training services in conjunction with the Rogue Valley Boys & Girls Club

	Target Date	12/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	75 LMI youth
	Location Description	203 SE 9th Street, Grants Pass Oregon 97526
	Planned Activities	Increase economic opportunities for job training services in conjunction with the Rogue Valley Boys & Girls Club
7	Project Name	Neighborhood Blight Remediation
	Target Area	Citywide
	Goals Supported	Rehab/Demolish blighted vacant/neglected property
	Needs Addressed	Reduce spread of neighborhood blight
	Funding	CDBG: \$20,000
	Description	Provide rehabilitation or demolition of vacant, abandoned, neglected, or dilapidated properties that have been neglected by owners
	Target Date	12/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	2 properties
	Location Description	Varies
	Planned Activities	Rehabilitate vacant, abandoned, neglected, or dilapidated properties that have been neglected by owners
8	Project Name	Homeless Youth Shelter Facility
	Target Area	Citywide
	Goals Supported	Homeless Youth Shelter Facility
	Needs Addressed	Opportunities for Homeless Youths- Shelter
	Funding	CDBG: \$25,000
	Description	Provide shelter for homeless youth
	Target Date	12/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	100 youth sheltered and services for an additional 200-325 family members
	Location Description	1504 NW 9 th Street, Grants Pass, OR 97526
	Planned Activities	Provide funding for roof and HVAC equipment replacement
9	Project Name	Site Acquisition and/or Public Improvements
	Target Area	Varies
	Goals Supported	Site Acquisition and/or Public Improvements
	Needs Addressed	Assist with costs for site acquisition and/or public improvements for new affordable housing construction.
	Funding	CDBG: \$70,000
	Description	Assist with costs for site acquisition and/or public improvements for new affordable housing construction.
	Target Date	12/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	4 housing units short-term, 20-25 units long-term
	Location Description	Varies
	Planned Activities	Site Acquisition and/or Public Improvements

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Grants Pass will have citywide geographic distribution of the CDBG funds.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

While Grants Pass has one Census Tract and six Census Blocks with greater than 51% of its residents earning less than 80% AMI, low and moderate income residents live, work, and attend school throughout the city. Also, program delivery for teen training and microenterprise training are recipient based, not location based. They are provided at a single location in the community.

Discussion

The City determined the best method to distribute funds was to limit programs to clients defined as very low-, low-, or moderate-income.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	14
Special-Needs	0
Total	14

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	6
The Production of New Units	4
Rehab of Existing Units	4
Acquisition of Existing Units	0
Total	14

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of Grants Pass is committed to helping address the needs of low and moderate income residents to have access to affordable housing. The City is setting its third year's goal to provide energy efficiency/weatherization and rehabilitation to at least seven (7) LMI households (3 weatherization and 4 rehabilitation), provide emergency housing assistance to at least six (6) LMI households, and address housing and shelter needs at two locations – Women's Crisis Support Team and Hearts with a Mission Youth Shelter.

AP-60 Public Housing – 91.220(h)

Introduction

There are no units of public housing in the City of Grants Pass.

Actions planned during the next year to address the needs to public housing

Not Applicable. There is no public housing in Grants Pass as defined in the applicable CFR, and there is no PHA designated as troubled. Therefore, there is no program activity in the Year 3 Action Plan related to public housing. There is other federally assisted housing in Grants Pass. Ongoing rental assistance activities such as Section 8 vouchers are ineligible activities, and therefore, the City's Consolidated Plan cannot and does not include funding for ongoing assistance. Other partners provide services described below.

Josephine Housing & Community Development Council (JHCDC) provides rental assistance through Section 8 of the U.S. Housing Act of 1937. (See 24 CFR 5.100(2)). The Section 8 voucher program is used to subsidize rent, primarily in privately owned and managed properties, which do not include resident management. JHCDC also owns Harbeck Village, a 48-unit family complex, managed by Lovelace Properties. JHCDC previously established a resident council at that location. JHCDC also has a resident seat on their Board of Commissioners.

Housing Authority of Jackson County (HAJC) developed Parkview Terrace in Grants Pass. HAJC provides a host of resident services. They encourage and facilitate tenant associations to serve as a liaison to management. They also offer a host of programs related to homeownership, including homebuyer education classes. These are offered through their family self-sufficiency program, and are also available to all of their tenants, who are notified when there are upcoming classes.

UCAN provides guidance, training, and assistance in a number of areas to help tenants develop self-sufficiency skills.

ACCESS previously provided 'ABCs of Homebuying Classes', which are now called 'Realizing the American Dream'. These classes have been offered in Jackson and Josephine Counties. ACCESS also provides online classes available anytime through E-Home America.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Discussion

Grants Pass has no units of public housing

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Many of the activities the City will support and/or carry out during Program Year 2017-18 are intended to assist LMI households at the greatest risk of becoming homeless and to assist homeless youth and their families

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City will continue to work with local Continuums of Care on reaching the local homeless population and assessing their needs.

Homeless and Other Special Needs Activities included in the 2017-18 Action Plan are:

- The City is providing funding emergency housing assistance to UCAN. UCAN administers Emergency Housing Assistance to LMI households who are at risk of becoming homeless due to short-term challenges making rental or mortgage payments. The City anticipates that at least 4 LMI households will be assisted through this program.
- The Maslow Project will provide Homeless Youth Services to at least 150 homeless or at risk of becoming homeless youth. They outreach to youth and help stabilize their situations to remain in school and graduate, among other needs met.
- Hearts with a Mission operates a shelter and provides services for homeless youth. In addition, Hearts with a Mission has confirmed need of funding for the shelter re-roofing and HVAC equipment. They are expected to shelter approximately 100 youth this year and provide additional services to an additional 200-325 family members this year.
- Women’s Crisis Support Team operates a shelter. They have identified a need for rehabilitation work for the shelter. They provide shelter to approximately 140 women and 140 youth per year.

Addressing the emergency shelter and transitional housing needs of homeless persons

- See above.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals

and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In the Year 3 Action Plan, the city allocated funds for emergency assistance to prevent homelessness and funds for services to assist homeless youth and their families. The City also has project funds directly allocated in the Year 3 Action Plan for shelter improvements for existing homeless population. Homeless needs are also addressed in the community through other organizations including UCAN. The City of Grants Pass also has representation on the Homelessness Task Force.

UCAN (United Community Action Network)

UCAN operates several programs that provide support to people who are homeless or at-risk of homelessness. Their work includes a focus on several special populations, such as veterans and people with a serious mental illness. The services provided through these programs include:

- Outreach
- Education on leases
- Landlord outreach and education
- Tenant/Landlord mediation
- Work with landlords to avoid tenant evictions
- Guidance on being a good tenant
- Peer support
- Help with selection of housing
- Help with move in arrangements
- Rental assistance
- Move in cost assistance
- Deposit assistance
- Information and referral
- Goal setting and action planning

They work to ensure those at-risk of homelessness have the best opportunity to keep their housing, and those who are homeless are rapidly rehoused. Case managers work in partnership with participants, focusing on their strengths and providing the tools to overcome barriers. Case managers assist program participants complete a self-assessment tool, which helps determine how well they are doing in a variety of areas and what type of improvement they want to achieve in those areas.

Case managers assist program participants develop goals and the steps required to reach those goals. For example, a person who does not drive may identify that they would like to obtain their driver's license. Case managers would help this person learn what they need to do to obtain a license, and refer them to the local Driver and Motor Vehicles (DMV) office to obtain the license. In doing so, case

managers foster a renewed sense of hope for those who have run up against significant barriers time and time again.

Case managers also work with the landlord to assist program participant's work through issues that may arise. This provides skills needed to address various situations that may arise and becoming responsible members of the community and advocating for program participants to have a new safer life in order to become stable.

In addition to other roles and functions, UCAN is the Continuum of Care partner for Josephine County as part of OR-505, the Oregon Balance of State Continuum of Care.

For 2014, as part of the 'Balance of State' Continuum of Care, UCAN had three funding awards for renewal projects serving Josephine County, including two permanent supportive housing projects and one rapid re-housing project.

With the City now designated as an Entitlement Community, there will be a provision for coordination and consultation between UCAN/Oregon Balance of State CoC and the City of Grants Pass, to ensure coordinated delivery of services.

The UCAN/RSVP "Vet Team" in Josephine County was selected in 2015 for a Governor's Volunteer Award. They enhance homeless veterans' lives, helping them along their journey to self-sufficiency, and serving as an asset to the Case Management Team.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City will help low income persons and households avoid becoming homeless by providing emergency short-term financial assistance to help pay for a rental or mortgage payment.

The City will also direct CDBG funds to help reduce LMI persons' monthly energy costs by providing residential home weatherization and will help with repair and replacement of failing sewer laterals.

Discussion

Through a combination of assisting households with costs related to housing and providing economic opportunities to LMI people, the City will reduce the number of residents living in poverty and at risk of homelessness.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The Consolidated Plan and Year 1 2015-16 Action Plan activities included an Analysis of Barriers to Affordable Housing to address 24 CFR 91.25(h), which also provides for a determination of compliance if the City has already completed a regulatory barrier assessment substantially equivalent to the information required under paragraph (h), as determined by HUD.

On February 29, 2016, the City submitted a letter to HUD documenting work the City believed was substantially equivalent, as well as completion of actions to ameliorate the negative effects. HUD concurred in a March 9, 2016 e-mail. The analysis and discussion of actions to ameliorate the negative effects are provided in the February 29, 2016 letter, which is available on the City's CDBG webpage at www.grantspassoregon.gov > Departments > Parks & Community Development > CDBG and Consolidated Plan.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Actions which were completed and ongoing actions are summarized in the February 29, 2016 letter described above.

Discussion

The City has provided information and outreach about some the newly adopted measures, and these measures are beginning to be incorporated into new developments and decision-making.

Funding provided in the 2017-18 planning activities will explore opportunities to streamline and simplify procedures to develop housing options that can assist with reducing housing costs. If the new Housing Advisory Committee is formed, they will explore additional opportunities to address affordable housing.

AP-85 Other Actions – 91.220(k)

Introduction

In the 2015-16 Action Plan, the City noted it would be working to continually develop a more robust Consolidated Plan over the first few years as an entitlement community. With the amendments to the Consolidated Plan in 2016-17 and the 2016-17 Action Plan, the City has done so. The 2016-17 and the 2017-2018 Action Plan and projects in future years are greater in breadth than the projects included in the original Consolidated Plan, and they are greater in scope than the projects funded in the Year 1 2015-16 Action Plan, as the City wanted to ensure projects did not exceed available administrative capacity. With the 2017-18 Action Plan, these have been adjusted to meet needs based on availability of partners to carry out the work.

Actions planned to address obstacles to meeting underserved needs

The City will continue to work with area agencies, the local Continuum of Care agency, and other public and governmental agencies to find solutions that leverage the resources available and to efficiently and effectively meet program goals.

Whenever possible, the City will work to leverage CDBG funds and continue to work to identify additional opportunities.

The City will continue to work with organizations currently providing services in the community and organizations that could potentially serve the community to address gaps and unmet needs. For example, the plans provide for new services to provide skills to youth through new programs, and to serve homeless youth and their families through new community partners. In addition, the City continues to outreach to find partners who can help contribute to unmet needs such as adding to the supply of affordable housing and other needs. The City has proposed funding a new program to remediate and reduce the spread of neighborhood blight, where such a program didn't previously exist in the community. The City also works to identify and coordinate other needs and resources that may not qualify for use of CDBG funds.

Actions planned to foster and maintain affordable housing

As addressed in AP-75, the City completed numerous actions to foster affordable housing. In the 2017-2018 Action Plan, the City has identified specific projects to foster and maintain affordable housing in decent condition, discussed in the previous sections of this plan.

Actions planned to reduce lead-based paint hazards

The City will take the following actions to reduce lead-based paint hazards and risks:

- Educate residents in dwelling units built before 1980 about lead-based paint hazards and lead-safe improvements, how to test for lead and safely remove lead-based paints with brochures published by the Environmental Protection Agency and the Oregon Health Authority;
- Maintain lead paint safety information and links to resources on the City's website;
- Housing rehabilitation and weatherization projects will test for lead, remove or mitigate any lead paint hazards, and require that contractors are Oregon certified LBP renovators where necessary; and
- Stay informed about the state and federal "healthy homes" efforts and participate in emerging programs to address health hazards, improve energy efficiency, and improve physical living conditions.

Actions planned to reduce the number of poverty-level families

During Program Year 2017-2018, the City plans several activities to reduce the number of poverty-level families:

- Weatherization and energy efficiency improvements will reduce low- and moderate-income families' monthly energy costs. The goal/program has been broadened from owner-occupied housing to include other housing.
- Emergency assistance (short term) will be available to homeowners and renters at risk of homelessness.
- Microenterprise assistance will be provided as tuition waivers to LMI business owners.
- Job skills training will be provided to LMI youth at the Boys and Girls Club.

Actions planned to develop institutional structure

The City of Grants Pass is committed to continuing their education in administering CDBG funding to the community and working closely with HUD. When reasonable, the City will send staff to trainings and participate in webinars.

The City will continue to update and receive feedback from the City Council on the status of projects and the progress of meeting program goals.

Institutional transparency and communication with the community are top priorities for all city projects. City staff will continue meeting with area stakeholders and hold public listening sessions to ensure the needs of the community are being met with the available funding and resources.

The City continues to directly engage community partners and also participate in related programs sponsored by other organizations, such as affordable housing summits, building relationships, coordination, and providing for information sharing.

City staff participated in informal housing working group meetings during the last year. On June 21, the City Council will consider a resolution to establish a formal Housing Advisory Committee which will provide a stable institutional structure and coordination, with numerous community stakeholders and housing providers, UCAN, CoC, and CCOs acting as a formal advisory committee to the City Council. Their recommendations will become part of the City's formal annual strategic planning process.

Actions planned to enhance coordination between public and private housing and social service agencies

The City has established responsive relationships with the local Continuum of Care agency and local agencies providing resources to low- to moderate-income persons. The City plans to continue to develop those relationships aligning those goals and resources that more efficiently and effectively serve the community.

Several public and private housing and social service agencies would be represented on the Housing Advisory Committee.

Discussion

The City will continue to work with our identified local partners to expand existing opportunities and develop new programs that address the needs of our low- to moderate-income residents.

If approved, the new Housing Advisory Committee will provide institutional structure, stability, and coordination in addressing housing needs.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Note: This is Year 3 as an Entitlement grantee and there is no program income, so most of the required fields are not applicable. Some of the Year 1 and 2 funding was rolled into Year 3 and is used for projects in Year 3. A portion is carried over to future years.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	94.00%

Discussion

Funds for 2017-2018 are \$275,000; a 20% maximum of \$55,000 may be used for planning and administration. In addition, \$19,750 is carried over from Year 1 and 2 to be carried over from Year 3 to Year 4. \$305,000 will be allocated to projects in Year 3, including the \$275,000 appropriation and \$30,000 from Year 2. Of the \$305,000 in 2017-2018, all will be used for LMI benefit, except for \$20,000 for spot blight. Project administration and planning are excluded from the LMI benefit calculation. Therefore, it is estimated that 94% of the funds will be used to benefit persons of low- and moderate-income during the 2017-2018 Action Plan.