

HOUSING ADVISORY COMMITTEE
Meeting Minutes – September 20, 2019 at 9:00 AM
Council Chambers

Committee Member

Doug Walker – Chair
Kelly Wessels – Vice Chair
Andrew Luther (absent)
David Corsi
Duward Brown (absent)
Loree Arthur
Jason Elzy (absent)
JR Wheeler
Kerry Michele
Pamela Hurlburt (absent)
Sam Engel
Teresa Santucci (absent)

Staff/Council Liaisons:

Dwight Faszter II – Council Liaison
Lora Glover – Director PCD
Taylor Graybehl – Assistant Planner
Aaron Cubic – City Manager

Guests:

Seth Buller
Charlotte Hutt

1. **Roll Call:**
 - a. Chair Walker opened the meeting at 9:00 am and took roll.
2. **Introductions:**
 - a. Guests included Seth Buller and Charlotte Hutt.
3. **Public Comment:** (opportunity for citizens to share information with the committee regarding items that are not on the agenda)
 - a. None.
4. **Consent Agenda:**
 - a. Minutes: August 16, 2019.

MOTION/VOTE

Member Corsi moved and Member Engel seconded the motion to approve the minutes as amended from August 16, 2019 as submitted. The vote resulted as follows: “AYES”: Chair Walker, Vice Chair Wessels and Members Arthur, Wheeler, Michele, Corsi, and Engel. “NAYS”: None. Abstain: None. Absent: Members Luther, Brown, Elzy, Hurlburt, and Santucci.

The motion passed.

5. **Action Items:**
 - a. Review Committee Applicant
 - b. Adopt Committee application recommendation

MOTION/VOTE

Member Corsi moved and Member Wheeler seconded the motion to adopt the committee application recommendation as submitted with Arthur recommended for the Citizen at large position and Wilson as an owner of rental property. The vote resulted as follows: “AYES”: Chair Walker, Vice Chair Wessels and Members Arthur, Wheeler, Michele, Corsi and Engel. “NAYS”: None. Abstain: None. Absent: Members Luther, Brown, Elzy, Hurlburt, and Santucci.

The motion passed.

- c. Subcommittee Updates
 - Public Outreach (Sam Engle and Kelly Wessels were present)
 - Inclusion of Spanish Language
 - CDBG (Community Development Block Grant) funds can be used to advance surveying
 - Spoke about community engagement for the “needs and priorities” open house.
 - Speak about the history of the CDBG to address some of the discussion in the ECONorthwest outreach.
 - The committee will continue to meet to discuss the outreach process for the “needs and priorities” to bring a collective open house to advance housing needs in the community working with service providers and non-profits.
 - A timeline and work plan need to be created to advance the open house.
 - “Housing to-do List”
 - A submitted “to-do list” was reviewed by the Staff and the Housing Advisory Committee.
 - d. Strategic Plan goal-setting
 - The CEDC (Collaborative Economic Development Committee) recommended adopting the Community Health Assessment and Health Improvement Plan
- 6. Matters from Committee Members and Staff:**
- a. PAVE (Performance Audit, Visioning and Enhancement) Committee Update
 - Member Corsi presented some information about the PAVE committee.
 - Further discussion was held.
 - b. Warming Shelter Update
- 7. Future Agenda Building for Next Meeting:**
- a. Strategic Plan goal-setting
 - b. Community Health Assessment and Health Improvement Plan
- 8. Adjournment**
- a. A member had to leave the meeting, so quorum was lost.
 - b. Chair Walker adjourned the meeting at 9:30 am.

Next scheduled meeting: Friday, October 18, 2019 @ 9:00 am in the Courtyard Conference Room.

Minutes prepared by Taylor Graybehl, City of Grants Pass Parks and Community Development.