

**AMENDED MINUTES**  
**DOWNTOWN PARKING TASK FORCE**  
**September 11, 2019 at 3:00 PM**  
**Courtyard Conference Room**

**Committee Member**

Ward Warren – Char  
Rob Pell – Vice Chair  
Troy Yoho  
Michael Holzinger  
David Leverenz

**Staff/Council Liaisons:**

Dwight Faszler II – Council Liaison  
Lora Glover – Director PCD (absent)  
Taylor Graybehl – Assistant Planner  
Mike Byrne – Property Management  
Coordinator  
Sgt. Ed Burke - DPS Liaison

**Guests:**

**AGENDA:**

**1. Roll Call:**

- a. Warren opened the meeting at 3:00 pm and took roll.

**2. Introductions:**

- a. None

**3. Public Comment:** (opportunity for citizens to share information with the committee regarding items that are not on the agenda)

- a. None

**4. Approval of Minutes:** August 28, 2019

- a. The Taskforce requested revised minutes.

**5. Action Items:**

- a. Review 2014 Parking Study
  - The Taskforce deemed previous discussion on the topic adequately addressed the study.
- b. Sign Discussion
  - The Taskforce recommends not to proceed with any new signs until there is a sign program. Current lettering is too small, difficult to navigate and park.
  - Signs are difficult to read, there aren't standards for locating signs, not uniform use of signage.
  - The taskforce would like to make it easier for tourists and the elderly to park.
  - People don't know where parking lots are and that may be why certain ones are underutilized.
  - We should make use of "P" on our parking lot signs as it's universal.
  - The current signs are mostly replacing the existing signs.
  - The taskforce wants to know what the existing sign guidelines are.
  - Requested presentation on existing guidelines.

**6. Matters from Committee Members and Staff:**

- a. Parking Lots

- Member Holzinger requests the City take ownership of their parking lots in mapping programs regarding Goggle search and for the city to monitor data provided to Google Maps. The task force recommended the city monitor information on mapping sources for parking lots.
  - The taskforce wants to know when the food trucks will leave grasshopper parking lots. The food trucks will leave the end of September.
  - Enforcement is made more difficult during the ~~winter parking waiving system~~ the holiday parking enforcement moratorium. Further discussion was held on incentivizing low-cost parking.
  - Rob Pell will be conducting neighboring business owners to get their input about the relaxation of the 3-hour parking standards.
  - Consider adding more parking for employees, at low cost, in underutilized parking lots.
  - Taskforce member believes that more outreach should be done to let employees and employers know about the spots.
  - By filling in the parking lots with people who would typically park in the street more street parking will be made available to the general public.
  - Having on going feedback about parking can help inform parking policy and inform the public about parking availability.
  - ~~Staff will provide the process of creating reserved parking spaces.~~
- b. Code Enforcement
- There is challenge in regulating downtown parking by employees.
  - Sgt. Burke stated a two-hour parking limit may be easier to enforce.
  - There was some suggestion about bringing the 3-hour fines ~~in line~~ with other fines.
  - If there is consistent staffing and enforcement of tickets, then the hour limit v. employee parking will be covered at once.
  - It's difficult for Public Safety to have constant presence downtown due to events outside of downtown, staffing problems.
  - Prior to the raising of fines there should be better enforcement.
  - New technology will soon be adopted to make enforcement easier.
- c. Charging Stations
- Right now, all the charging stations are outside of the downtown.
  - Having a charging station downtown can help bring high earners to the downtown.
  - Electrical costs can dictate a project.
  - The City considered placing a charging center at the welcome center.
  - The taskforce asked the City to provide some cost estimates for charging stations.
  - Could the tourism budget help pay for the Charging Station?
- d. Employee Parking
- It appears that employee parking downtown is a constant problem downtown.
  - Chair Warren stated that the idea is to get employees to use underutilized parking lots.
  - Public Safety has recognized some employees as people who park downtown constantly.
  - Increased frequencies of fines downtown may help push employees outside of downtown.

- Prepare information for employers informing them about the downtown ban.

**7. Future Agenda Building for Next Meeting:**

- a. Review Recommendation
- b. Recommendation for future taskforces
- c. Winter Holiday Moratorium
- d. Parking Lots
- e. Two- or Three-Hour Limit
- f. Increasing Fines?
- g. Active Parking Counts

**8. Adjournment**

- a. Chair Warren adjourned the meeting at 4:45 pm.

**Next scheduled meeting: September 25, 2019 @ 3:00 pm in the Courtyard Conference Room.**

Minutes prepared by Taylor Graybehl, City of Grants Pass Parks and Community Development.