

**COMMITTEE ON PUBLIC ART**  
**Meeting Minutes – September 10, 2019 at 5:30 pm**  
**Courtyard Conference Room**

**Committee Members:**

Dennis Hatch (Chair)  
Sulaiha McDougall (Vice Chair)  
Cynthia Charat – Absent  
Cal Kenney  
Larry Evans  
Michael Holzinger  
Robyn Lofing-Dean – Absent  
Deanna Morse  
Vacant

**City/Staff/Council Liaisons:**

Susan Seereiter (Business Advocate)  
Valerie Lovelace (City Council)

**Guests:**

J Marshall  
Lisa Woodruff  
Shirley Holzinger  
Lucas Brinkerhoff

**1. Roll Call:**

- Chair Hatch opened the meeting at 5:33 PM and took roll.

**2. Introductions:**

- None.

**3. Public Comment:**

- Artist Brinkerhoff gave an update to committee on Salmon Art Piece. He hopes to have the structure complete before Art Along the Rogue.

**4. Approval of Minutes:**

- Approval of minutes from August 13, 2019.

**MOTION/VOTE**

**Vice Chair McDougal moved, and Member Evans seconded the motion to approve the minutes from August 13, 2019. The vote resulted as follows: “AYES”: Chair Hatch, Vice Chair McDougall, Members Morse, Evans, and Kenney. “NAYS”: None. Abstain: Member Holzinger. Absent: Members Charat, and Lofing-Dean.  
The motion passed.**

**5. Action Items:**

a) Painting vs Vinyl applications for door art and utility box art

- Lisa Woodruff (Logan Design) and J Marshall (Mural Artist) discussed the pros and cons of applications of painting directly on boxes vs a vinyl wrap.
- Both concepts are appealing to the committee.
- Different quality and time constraints as well as safety issues were discussed.
- Lisa gave examples of matted finish for the vinyl and Vice Chair McDougall asked to borrow the examples to share with HBSC (Historic Buildings and Sites Commission).
- Graffiti removal on both paint and vinyl were discussed.
- J Marshall mentioned that the timing of painting vs vinyl should be considered. sometimes painters tend to take a long time to finish a product.

b) Art Box Update

- Susan met with Lucas from ODOT (Oregon Department of Transportation) and he identified 4 boxes that are available now and two that will be available in six months.
  - There are two city owned on NE Mill and E Street that can be decorated now.
  - Two ODOT boxes available on Mill and M Streets.
  - Discussion followed on how to move forward: how to pay for boxes, writing the call for artist RFP (Request for Proposal), are the artist going to be paid and what the step by step procedures will be.
  - Member Holzinger has written an RFP that Susan will send out to the committee as well as two other examples from other cities.
- c) Goals-Review CoPA 2 year and 5-year goals.
- Vice-Chair McDougal started with the master plan for CoPA and read the mission and vision of the committee.
  - Discussion followed with the ongoing art projects and new ideas.
  - Maintenance of art work was discussed in depth and it was encouraged by Councilor Lovelace to consider as one of the goals to bring forward.
- 6. Subcommittee Updates:**
- Art Inventory
- 7. Matters from Committee Members and Staff:**
- Councilor Lovelace mentioned that the Committee decision making document that was presented at the last meeting did not require a signature from committee members. It is informational only.
- 8. Future Agenda Building for Next Meeting**
- Goal setting
  - Art Box RFP and next steps
- 9. Adjournment**
- Meeting adjourned at 7:13 pm.

**Next meeting date:** October 8, 2019 at 5:30 pm in the Courtyard Conference Room

*Minutes prepared by Susan Seereiter, City Staff Liaison.*