

Historical Buildings and Sites Commission
MEETING MINUTES
August 12, 2021
5:15 pm Council Chambers

COMMISSIONERS:

Ward Warren (Chair)
Arden McConnell (Vice Chair)
Virginia Ford
Shirley Holzinger
Bill Richardson
Nathan Miller
Sandra Crowder

STAFF/LIAISON MEMBERS:

Bradley Clark – Director Community Development
Donna Rupp – Associate Planner – Absent

STAFF/LIAISON MEMBERS:

Joel King

GUESTS:

Jason Canady, Director Public Works

1. **Roll Call** – Chair Warren called the meeting to order at 5:25 pm.
2. **Introductions**
3. **Public Comment:** None.
4. **Approval of July 8, 2021 Minutes:**

MOTION

Commissioner Holzinger moved, and Commissioner McConnell seconded the motion to approve the July 8, 2021 minutes. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair McConnell, Commissioners Ford, Miller, Richardson, Crowder and Holzinger.

“NAYS”: None. Abstain: None. Absent: None.

The motion passed.

5. **Guest Presentation:** Jason Canady reviewed the water treatment plant building and a document created in 2015 covering different options that it could be used for after it is decommissioned. He emphasized that the intake structure will remain and that the new plant will continue to use it. The new plant will be finished and ready for use in late 2024 or early 2025, barring any unforeseen circumstances. If this timeline holds, it will be late 2024 when they begin to really consider the future use of the historic building. HBSC will be included in future discussions.

Jason continued with a discussion of the Welcome Center design options and summarized the 8/9/21 Council Workshop discussion. They will be hiring an architect and look at the interior remodel prior to the exterior. The HBSC preferred design #4 with wood siding and brick on the lower portion. Discussion of having porta loo available at all hours, rather than the restrooms that are now available limited hours.

6. Action Items:

- a. Edson Café hearing – 303-00111-21 continued to September at request of applicant.
- b. Riverside Park Local Landmark application. Vote to recommend approval to council.

MOTION

**Chair Warren moved, and Vice Chair McConnell seconded the motion to recommend to the City Council that Riverside Park be approved and added to the City of Grants Pass local landmark list. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair McConnell, Commissioners Crowder, Ford, Miller, Richardson and Holzinger. “NAYS”: None. Abstain: None. Absent: None.
The motion passed.**

- c. Steam Distillery Sign review Findings of Fact – 303-00114-21

MOTION

**Commissioner Holzinger moved, and Chair Warren seconded the motion to approve the Findings of Facts for the Steam Distillery Sign Review, as presented. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair McConnell, Commissioners Crowder, Ford, Miller, Richardson and Holzinger. “NAYS”: None. Abstain: None. Absent: None.
The motion passed.**

- d. Caveman Bridge Local Landmark Application Findings of Fact – 303-00112-21

MOTION

**Chair Warren moved, and Commissioner Holzinger seconded the motion to approve the Findings of Facts for the Caveman Bridge Local Landmark Application, as presented. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair McConnell, Commissioners Crowder, Ford, Miller, Richardson and Holzinger. “NAYS”: None. Abstain: None. Absent: None.
The motion passed.**

7. Matters from Commission Members and Staff:

- a. Conservation District update – CC Workshop 8/16
Discussion about the eight types to include and also to be able to build one that is duplicates their existing home. Brad is giving a presentation at the Council workshop on 8/16 and they will vote on how to move forward from there. Ward will also be in attendance.
- b. Review of National Register properties by HBSC – update by Brad.
Brad will send out specific language within the next few weeks for this proposal. There is a matrix in the code that indicates what the HBSC reviews and these are not included in it. He is checking with SHPO on one question regarding this proposal. If the HBSC wants to amend the code they can put in a request for a text amendment to get it moving, and make a motion as a recommendation to the Council.

Other:

- CLG Application update. Donna Rupp submitted application packet to Kuri Gill at SHPO in Salem on July 1. It is still in process.
- Discussion on proposed change to G Street to make it one way with diagonal parking. Commissioner Ford is opposed to it (she owns a building there) as well as Commissioner Crowder who owns a business on G Street. Commissioner Crowder said she has spoken to other business owners who are also opposed to it. It was recommended that the Council should be informed of their views in writing.
- Discussion on Historic Landmark list. Commissioner McConnell believes there are inaccuracies on the list as it is 40 years old. She cited Newman United Methodist Church as an example (Staff note – it is listed on page 13-52 in the GPDC with two addresses.) Brad committed to having the list updated prior to the next meeting.

- Commissioner Miller suggested having a ‘Welcome to the Historic District’ letter written to handout or mail out. Something like this was done a few years ago according to another commissioner. HBSC requests a new one be drafted. Also request update on Historic District brochure that is in the Community Development lobby.
- Indian marathon marker. Commissioner McConnell thanked Chair and Councilor King for their work on getting it installed and having the dedication. Good publicity was given to the Historic District during the dedication.

7. Future Agenda Building for Next Meeting:

- a. Continued hearing for Edson café
- b. National Register reviews
- c. Conservation District Design Overlay
- d. Local Landmarks list update
- e. Welcome letter and brochure

8. Adjourn: 6:26 pm

Next Meeting: September 9, 2021

Summary minutes prepared by Donna Rupp, Associate Planner, Grants Pass Community Development.