

**GRANTS PASS URBAN TREE ADVISORY COMMITTEE**  
**Meeting Minutes – August 9, 2021 6:30 PM**  
**Ridge Conference Room**

**Committee Members:**

Doug Tripp, Chair  
Dan McBerty, Vice Chair  
Michael Holzinger - Telephone  
James Love  
Jeff Soash  
Logan Werner  
Tami McBerty  
Chris Rudd

**City/Staff/Council Liaisons:**

Joel King (City Councilor)  
Tony Mecum (Parks)

**Guests:**

**AGENDA:**

- 1. Roll Call:**
  - a. Chair Tripp started the meeting at 6:30pm.
- 2. Introductions:**
  - a. None
- 3. Items from Public:**
  - a. None
- 4. Approval of Minutes:**
  - a. Approval of Minutes from July 12, 2021.

**MOTION/VOTE**

**Vice Chair McBerty moved and Member Werner seconded the motion to approve the minutes as submitted. The vote resulted as follows: “AYES”: Chair Tripp, Vice Chair McBerty, Members Love, Holzinger, Werner, Rudd, and McBerty. “NAYS”: None. Abstain: Member Soash. Absent: none.**

- 5. Action Items:**
  - a. Potential Planting Locations
    1. Vice Chair McBerty and Member McBerty presented downtown locations they photographed that may be suitable for new trees.
    2. Committee discussed how the planting locations aligned with Member Love’s presentation to City Council regarding downtown Historic District: 44 potential tree planting sites. Council Liaison King stated that City Council was very interested in new tree plantings downtown.
    3. Committee discussed requirements for new tree plantings, including trees, planting, soil, and establishment (e.g., watering).
    4. Committee discussed outreach to adjacent property owner.
      - i. Potential “Adopt a Tree” program
      - ii. Education for property owners on tree care
    5. Committee discussed number of trees to ask City Council for funding.
      - i. 100 trees, could be spaced over 5 years
    6. Councilor King suggested that the committee not focus on funding sources. Instead, committee should focus on what to fund (i.e., number of trees, establishment, etc.)
    7. Committee discussed whether property owners need to consent to having a tree in the right-of-way near their property.

8. Committee members went in turn to discuss their preference. Consensus was planting 100 trees within 3 years and treating the trees as public infrastructure where City pays for planting and three years of establishment (includes cost of trees, soil, planting, and watering).
  9. Councilor King stated that he would meet with a few committee members before the committee's next meeting to bring forth a cost for the project. It was then later discussed that Member Love would work on the budget/costs.
- b. Tree Preservation Policy Discussion – Tabled for next meeting.

**6. Matters from Committee Members and Staff:**

- a. Vice Chair McBerty asked what happened to the Big Leaf Maple across from City Hall. It was removed due to a raised sidewalk.
- b. Member Holzinger informed the committee that a tree at the water filtration plant died.
- c. Member Soash informed the committee that a tree died at the corner of Manzanita and 2<sup>nd</sup> Street, near a power line.
- d. Urban forester mentioned that the Tree Canopy Program applications are live on the City's website.

**7. Future Agenda Building for Next Meeting**

- a. Application Review for Urban Tree Advisory Committee
- b. Planting Project Budget
- c. Tree Preservation Policy
- d. Community Outreach/Education
  1. Committee discussed this point. Chair Tripp asked urban forester if he could draft messages for the Information Coordinator to publish. Councilor King discussed the presence of OSU Extension and federal agency public outreach staff. Councilor King stated he would try to put together a Draft Public Involvement Plan for the committee.

**8. Adjournment**

- a. Member Holzinger moved and Member Soash seconded the motion to adjourned the meeting at approximately 8:40pm.

**Next Meeting: September 13, 2021 at 6:30 PM**

*Minutes prepared by Tony Mecum, Urban Forester, Community Development & Public Works*