

DOWNTOWN PARKING TASK FORCE
Meeting Minutes – July 24, 2019 at 3:00 PM
Courtyard Conference Room

Committee Member

Ward Warren – Chair
Rob Pell – Vice Chair
Troy Yoho
Jon Bowen
Michael Holzinger
David Leverenz (absent)

Staff/Council Liaisons:

Dwight Faszler II – Council Liaison
Lora Glover – Director PCD
Taylor Graybehl – Assistant Planner

Guests:

Margaretta Stone
Lynda Bradley

1. **Roll Call:**
 - a. Lora Glover opened the meeting at 3:00 pm and took roll.
2. **Introductions:**
 - a. Guests included: Lynda Bradley and Margaretta Stone.
3. **Public Comment:** (opportunity for citizens to share information with the committee regarding items that are not on the agenda)
 - a. Members of the public are worried about loss of parking in the downtown, especially in regard to those who live in the area.
 - b. People have difficulty navigating the downtown due to health issues.
 - c. Individuals who have previously used private parking lots are now being asked by private parking lot owners to no longer use their space.
4. **Consent Agenda:**
5. **Action Items:**
 - a. Appoint Committee Chair and Vice Chair

MOTION/VOTE

Member Pell moved and Member Yoho seconded the motion to appoint Member Warren as Task Force Chair. The vote resulted as follows: “AYES”: Members Yoho, Pell, Bowen and Holzinger “NAYS”: None. Abstain: None. Absent: Member Leverenz
The motion passed.

MOTION/VOTE

Member Warren moved and Member Yoho seconded the motion to appoint Member Pell as Task Force Vice Chair. The vote resulted as follows: “AYES”: Members Yoho, Warren, Bowen and Holzinger “NAYS”: None. Abstain: None. Absent: Member Leverenz
The motion passed.

- b. Discuss the Downtown Parking Task Force project process and timelines.
 - The committee is considering expanding their scope of work beyond the confines in the StreetLab report.
 - Additional discussion was held about possible tools to address parking issues.
 - The Committee discussed next steps, including review of the previous parking plan, examining that ADA spots are open and parking lots are more accessible, and to convert 5th street into a one way street.

- c. Review of Downtown Parking and Restroom Management Plan prepared by Lancaster StreetLab.
 - Members of the committee were concerned that the study was held during the smoky season, which impacted parking.
 - Members wanted to examine changes between the study period and today, to ensure the report is still representative.
- 6. Matters from Committee Members and Staff:**
 - a. None.
- 7. Future Agenda Building for Next Meeting:**
 - a. Discuss Parking Lots
 - b. Josephine County Public Transportation
 - c. Code Enforcement Update
- 8. Adjournment**
 - a. Chair Warren adjourned the meeting at 4:45 pm.

Next scheduled meeting: Wednesday, August 7, 2019 @ 10:00 am in the Courtyard Conference Room.

Minutes prepared by Taylor Graybehl, City of Grants Pass Parks and Community Development.