

**CITY OF GRANTS PASS  
and Grants Pass Urban Renewal Agency  
BUDGET COMMITTEE MEETING MINUTES  
May 28, 2019 at 6:00 PM  
City Council Chambers**

**Mayor:**

Roy Lindsay

**Councilors**

Dennis Roler (Vice Chair)

Tyler Flaming - Absent

Clint Scherf

Valerie Lovelace

Rick Riker

Dwight Faszler

Barry Eames

Joel King - Absent

**Budget Committee Members**

Tom Brandes (Chair and Urban Renewal Agency Budget Chair)

Steve Sorenson

Tom Bradbeer

Ferris Simpson (Urban Renewal Agency Budget Vice Chair)

Shonna Bouteller

John Rall

Steve Haydon - Absent

Vacant

**City/Staff/Council Liaisons:**

Aaron Cubic – City Manager/Budget Officer

Karen Frerk – City Recorder

Jay Meredith – Finance Director

**I. Budget Officer convene Committee**

- Chair Brandes opened the meeting and roll was taken.

**II. Administration Department Budget presentation**

- Aaron Cubic, City Manager, presented.
- He introduced Ken Selland, IT Manager.
- His presentation included Council goals, department organization, department efficiencies and future challenges.

**III. Receive public comment and/or questions**

- None.

**IV. Human Resources Budget presentation**

- Diana Mejia, Human Resources Director, presented.
- Her presentation included departmental organization, Council goals, department review, which includes human resources serviced and worker's compensation and risk management services, department efficiencies, and future challenges.

**V. Receive public comment and/or questions**

- None.

**VI. Finance Department Budget presentation**

- Jay Meredith, Finance Director, presented.

- His presentation included department organization, Council goals, department by division review, department efficiencies, future challenges, Benefits Administration Fund (PERS Reserve) and Auxiliary Funds presentations.

**VII. Receive public comment and/or questions**

- None.

**VIII. Discuss any general questions or information requests from the Committee**

- None.

**IX. Vote for tentative Budget approval of programs discussed (if applicable)**

**MOTION/VOTE**

Vice Chair Roler moved and Councilor Eames seconded the motion to give tentative approval to the Budget as amended to remove the Council Stipends amount of \$119,979 in total. The vote resulted as follows: “AYES”: Chair Brandes, Vice Chair Roler, Councilors Scherf, Lovelace, Riker, Faszer, and Eames, and Committee Members Bradbeer, Bouteller, Simpson, Sorenson, and Rall. “NAYS”: None. Abstain: None. Absent: Councilors Flaming and King and Member Haydon.  
The motion passed.

**X. Vote for approval of Property Tax Rate and complete City Budget**

**MOTION/VOTE**

Member Simpson moved, and Councilor Riker seconded the motion that the Budget Committee of the City of Grants Pass approve the Budget for the 2019/2020 fiscal year in the amount of \$137,763,933 dollars. The vote resulted as follows: “AYES”: Chair Brandes, Vice Chair Roler, Councilors Scherf, Lovelace, Riker, Faszer, and Eames, and Committee Members Bradbeer, Bouteller, Simpson, Sorenson, and Rall. “NAYS”: None. Abstain: None. Absent: Councilors Flaming and King and Member Haydon.  
The motion passed.

**MOTION/VOTE**

Councilor Lovelace moved and Member Bouteller seconded the motion that the Budget Committee of the City of Grants Pass approve the Property Taxes for the 2019/2020 fiscal year at the following rates: \$4.1335 per \$1,000 of assessed value for the Permanent Rate Tax Levy and in the amount of \$1.79 for the Public Safety Operating Levy. The vote resulted as follows: “AYES”: Chair Brandes, Vice Chair Roler, Councilors Scherf, Lovelace, Riker, Faszer, and Eames, and Committee Members Bradbeer, Bouteller, Simpson, Sorenson, and Rall. “NAYS”: None. Abstain: None. Absent: Councilors Flaming and King and Member Haydon.  
The motion passed.

**Adjourn the Budget Committee meeting and convene the Urban Renewal Agency Budget Committee meeting**

**I. Budget Officer convene Agency**

- Chair Brandes opened the meeting.
  - a. Nominations for Budget Chair and Vice Chair

b. Election of Budget Chair and Vice Chair

**MOTION/VOTE**

**Councilor Roler moved and Member Bradbeer seconded the motion to appoint Tom Brandes as Budget Chair. The vote resulted as follows: “AYES”: Chair Brandes, Vice Chair Roler, Councilors Scherf, Lovelace, Riker, Faszer, and Eames, and Committee Members Bradbeer, Bouteller, Simpson, Sorenson, and Rall. “NAYS”: None. Abstain: None. Absent: Councilors Flaming and King and Member Haydon.  
The motion passed.**

**MOTION/VOTE**

**Councilor Riker moved and Member Bradbeer seconded the motion to appoint Ferris Simpson as Budget Vice Chair. The vote resulted as follows: “AYES”: Chair Brandes, Vice Chair Roler, Councilors Scherf, Lovelace, Riker, Faszer, and Eames, and Committee Members Bradbeer, Bouteller, Simpson, Sorenson, and Rall. “NAYS”: None. Abstain: None. Absent: Councilors Flaming and King and Member Haydon.  
The motion passed.**

**II. Deliver of Budget Message and receive the Budget Document**

- Aaron Cubic, City Manager, presented.
- His presentation included budget message, budget summary, capital projects review and approving the budget.
- He discussed how the Urban Renewal Agency will be beneficial to the City’s economic development, removal of blight, creating economic opportunities and jobs, bring state resources and money to Grants Pass, and accomplishing Council and community goals.

**III. Receive public comment and/or questions**

- None.

**IV. Discuss any general questions or information requests from the Agency**

- There was discussion about how funds that have been allocated to specific projects could be reallocated to a different project, as long as it was in the Council’s Master Plan.
- Aaron stated that the funds are intended to be flexible.
- He also stated that with the money coming in, Council can assign new resources through the budget process.
- There was discussion about how to use funds for the Spaulding industrial plant.
- There was discussion about how funds are applied to the Urban Renewal areas.
- There was discussion about the bonding authority.
- There was discussion about makers spaces.

**V. Vote for Budget approval**

**MOTION/VOTE**

**Councilor Lovelace moved, and Councilor Riker seconded the motion that the Budget Committee of the City of Grants Pass Urban Renewal Agency approve the property taxes for the 2019/2020 Fiscal Year Tax Increment for the maximum amount of**

revenue that may be raised by dividing the taxes for the Grants Pass Urban Renewal Plan Area under section 1C, article 10 of the Oregon Constitution and ORS Chapter 457. The vote resulted as follows: “AYES”: Chair Brandes, Vice Chair Roler, Councilors Scherf, Lovelace, Riker, Faszler, and Eames, and Committee Members Bradbeer, Bouteller, Simpson, Sorenson, and Rall. “NAYS”: None. Abstain: None. Absent: Councilors Flaming and King and Member Haydon.  
The motion passed.

**MOTION/VOTE**

Councilor Riker moved, and Vice Chair Simpson seconded the motion that the Budget Committee of the City of Grants Pass Urban Renewal Agency approve the Budget for the 2019/2020 Fiscal Year in the amount of \$1,036,800. The vote resulted as follows: “AYES”: Chair Brandes, Vice Chair Roler, Councilors Scherf, Lovelace, Riker, Faszler, and Eames, and Committee Members Bradbeer, Bouteller, Simpson, Sorenson, and Rall. “NAYS”: None. Abstain: None. Absent: Councilors Flaming and King and Member Haydon.  
The motion passed.

The meeting was adjourned by Chair Brandes at 8:25 pm.

*Minutes prepared by Julia Wright, City of Grants Pass Administration.*