

PAVE COMMITTEE
Property Management Project
Meeting Minutes – May 23, 2019 at 9:00 AM
Council Chambers

Member Attendance:

Rick Riker (Chair & City Councilor)
Dennis Roler (Vice Chair & City Councilor)
Joel King (City Councilor) - Absent
Barry Eames (City Councilor)
Linda Barkey
Tom Bradbeer
Connie Roach – Absent

Staff/Liaison/Other:

Jay Meredith (Finance Director)
Lora Glover (PCD Director)
Wendy Giordano (Parks & Property Mgmt. Supt.)
Mike Byrne (Property Management Coordinator)
Jason Canady (Director of Public Works)

Guests and Public in attendance:

Caleb LaPlante
Chip Dennerlein
Germain Cartmell
Shaun Hall

1. Roll Call:

- Chair Riker opened the meeting at 9:05 AM and took roll.

2. Introductions:

- None.

3. Public Comment:

- Caleb LaPlante discussed the current uses on the Rogue River Reserve (RRR) properties, which include the Rogue Valley Flyers Club and Balloon Festival.
- There was discussion about the Rogue Valley Flyers Club sub-lease.

4. Approval of Minutes:

- Approval of Minutes from April 26, 2019.

Motion

Member Bradbeer moved, and Councilor Eames seconded the motion to approve the Minutes as submitted. The vote resulted as follows: “AYES”: Chair Riker, Vice Chair Roler, Councilor Eames, and Members Barkey and Bradbeer. “NAYS”: None. Absent: Councilor King and Members Corsi and Roach.

Motion passed.

5. Action Items:

a) Discuss potential PAVE (Performance Audit, Visioning & Enhancement) Committee recommendations to the City Council regarding the River Road Reserve (RRR) Properties.

- Chair Riker listed feedback on the properties noted at the last meeting.
- Jay stated they have a community forum tonight from 4:00 – 6:00 PM in the Council Chambers, and the Council will discuss the RRR at their Workshop on Tuesday, May 28th.
- Lora stated that she received confirmation from Josephine County that they could do property line adjustments that will provide flexibility to the Council as they decide on whether to keep or sell the properties.
- There was discussion about the wetlands on the properties.

- Committee members gave their final opinions regarding the RRR.
- Jay will summarize the feedback given and forward to the City Council.
- Jay stated that Member Corsi is no longer on the committee, as he recently moved outside of City limits, so they will begin recruiting for that vacancy.

Motion

Councilor Roler moved, and Member Barkey seconded the motion to provide the committee members' findings to the City Council for their consideration.

The vote resulted as follows: "AYES": Chair Riker, Vice Chair Roler, Councilor Eames, and Members Barkey and Bradbeer. "NAYS": None. Absent: Councilor King and Member Roach.

Motion passed.

b) Review updated list of City owned properties eligible for review and discuss any potential changes to the eligible list.

- Jay provided information on updates he made to the property list spreadsheet.
- There was discussion regarding which Allen Creek Properties were attached to the right of first refusal agreement with the original buyer.
- There was discussion about a property not on the list, located on the corner of 6th and G Streets.
- There was discussion about how the properties were acquired.

c) Continue GIS review of eligible properties.

- The committee reviewed the properties provided in the Eligible Property Packet.
- Lora presented the GIS review of the eligible properties.
- Discussion began with the Allenwood properties, which was originally purchased for park development, and the potential use.
- There was discussion about the procedure they would go through for development considerations and what the preapplication process would entail.
- There was discussion about how the committee will designate the properties they would like to consider for surplus.
- The committee chose the Allen Creek lots 1901, 1700, 1901, 2901, and 301 to add to the candidate list for more in-depth consideration.
- There was discussion about the option of an easement on lots 1901 and 1700 for the development of a walking path.
- There was conversation about the recommended size of a neighborhood park.
- There was discussion about lot 2201 on SW Ramsey Avenue and its potential use as medical office buildings or housing.
- Lora stated that the three underdeveloped lots off of W Park St were originally intended to be used to expand the frontage along the river and possibly increase the size of Tussing Park.
- There was discussion about alternate uses for these three lots.
- There was discussion about a neighborhood trail system from Redwood Park to Tussing Park.
- The committee decided that the four parcels on page three should be on the candidate list.

- There was discussion about the possibility of using a portion of lot 2201 for a small public park next to the current walking area.
- The committee discussed the five properties located in the Dollar Mountain area off of Heiglen Loop.
- The committee decided to rate every single parcel and then focus in more detail on the top-rated parcels.

d) Process of creating the scope for the Operations Plan for the Property Management operations division.

- Jay stated that prior to the next meeting, he will be putting together a draft scope.

6. Matters from Committee Members and Staff:

- Member Bradbeer wanted to recognize how beautiful downtown looks right now.
- Jay noted that they have started advertising for Member Corsi's position.
- There was discussion about the hanging flower baskets. Mike stated that the original contractor no longer wanted the task of watering the baskets, so they are advertising to get that role filled.

7. Future Agenda Building and Set Date for Next Meeting:

- Next meeting is scheduled for June 21, 2019 at 9:30am.

8. Adjourn:

- Meeting adjourned at 11:05 AM.

These minutes were prepared by Julia Wright, City of Grants Pass Administration.