



Josephine County
Solid Waste Agency

**JOSEPHINE COUNTY / CITY OF GRANTS PASS
SOLID WASTE AGENCY
MEETING MINUTES
May 19, 2020**

Meeting convened at 3:07 p.m.

Agency Board Members Present:

Rob Brandes - Chair (late)
Rick Riker – Vice Chair
Lora Glover
Kyrria Sevco
Connie Roach
Justin Fimbres
Steve Bethke

Agency Board Members Absent:

Others:

Steven Haydon
Robert McCraley
Trent Carpenter, Southern Oregon Sanitation
Nick Fahey, Southern Oregon Sanitation

Staff: Jason Canady, Operations Officer
Dianne Phelan, Minute Recorder

1. Introductions (00:04 – 02:52)

- a. Jason commented that the agency hasn't identified a Vice Chair for the Board when Rob Brandes is unable to attend.
Connie Roach nominated Rick Riker at Vice Chair. Lora Glover seconded the nomination. Motion approved 6-0.
- b. Rick officially opened the meeting at 3:07. Roll was taken during the vote for Vice Chair.

2. Public Comment (02:53 – 3:06)

- a. No comments from the public.

3. Approval of Solid Waste Agency Meeting minutes and the Solid Waste Agency Budget Committee Meeting Minutes from April 21, 2020 meeting. (03:07 – 5:05)

Connie Roach made a motion to approve the Solid Waste Agency meeting minutes from April 21, 2020. Kyrrha Sevco seconded the motion. There were no objections. Motion approved 6-0.

Bob McCraley made a motion to approve the Solid Waste Agency Budget Committee Meeting minutes from April 21, 2020. Connie Roach seconded the motion. There were no objections. Motion approved 6-0.

4. Formal approval of SWA Resolution No. 042-SW adopting the Budget for Fiscal Year 2021 – (5:06 – 12:45)

- a. Jason Canady gave a brief presentation. He stated that the only comment came from the Budget Committee Chair, Tom Bradbeer. Tom suggested that the board consider revising the anticipated interest investment of \$30,000.00. He felt that number was a little high because of Covid-19. The budget resolution that Jason brought forward does include the \$30,000.00 in interest investment. Jason mentioned that this is a very small component of the overall interest. He said if they don't achieve those anticipated revenues it will only slightly lower the anticipated ending fund balance which will not put the Agency in any financial jeopardy. Jason said he can go back and make that change very simply and it is within the Agency's Board's purview to do that change. He also said they could adopt the budget as presented and note Mr. Bradbeer's comment. Jason turned the meeting back to the board for discussion. The consensus was to leave it as presented.

Connie Roach made a motion to adopt the budget as presented. Kyrrha Sevco seconded the motion. There were no objections. The motion passed 7-0.

5. Action Items (12:46 – 12:59)

- None.

6. Matters from Agency Board and Staff

a. Agency Board Items (13:00 – 17:45)

- Jason shared the SWA Balance sheet. He said it looks fine and the revenues are on track. Rob asked if the revenue on the balance sheet was for the whole nine months. Jason said the balance sheet is through March 31st and it is complete. Jason stated that when they anticipate revenues, they want to anticipate on the high side because if they don't anticipate enough revenues and it comes in over, they are unable to

recognize that revenue in the same fiscal year because of the constraints of the budget. He said they would rather budget higher so they can recognize the actual amount.

- Jason mentioned that he wanted to have a brief discussion about possibly not having a June meeting as they normally cancel one meeting in the summer. He mentioned that they have not received any funding requests, so right now there is likely no business to transact in June. There was no objection so unless there are any funding requests, the June meeting will be canceled.
- HHW Event – September 18 and 19, Josephine County Fairgrounds. Jason asked the haulers if they are anticipating canceling this event due to the Covid situation. Trent stated that at this point it has not been canceled.
- Rob shared that they completed the replanting out at Kirby Landfill this spring. It is about 3 inches tall as of last week and he is hopeful that it will survive.

7. Agenda building for May 19, 2020 (17:45-17:53)

a.

8. Adjournment (17:55)

Meeting adjourned 3:23 p.m.

Full meeting recording available at:

<https://www.grantspassoregon.gov/DocumentCenter/View/18858/Audio-File-SWA-Meeting---10152019>

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