

**CITY OF GRANTS PASS
And Grants Pass Urban Renewal Agency
BUDGET COMMITTEE MEETING MINUTES
May 19, 2020 at 6:00 PM
Remote Meeting**

City Councilors

Tyler Flaming (Vice Chair)
Clint Scherf - Absent
Valerie Lovelace
Rick Riker
Dennis Roler
Dwight Faszer - Absent
Barry Eames
Joel King

Budget Committee Members

Tom Bradbeer (Chair)
Steve Sorenson
Tom Brandes
Ferris Simpson
Jason Javarone
John Rall - Absent
Linda Barkey
Steve Haydon

City/Staff:

Aaron Cubic – City Manager/Budget Officer
Karen Frerk – City Recorder
Lora Glover, PCD Director
Diana Mejia, Human Resources Director
Jason Canady, Public Works Director
Warren Hensman, Public Safety Director
Adam Shults, Interim Finance Director
Jay Meredith, Consultant

I. Budget Officer convene Committee

- Chair Bradbeer opened the meeting and roll was taken.

II. Administration Department Budget presentation

- a. Aaron Cubic presented the Administration Department and Human Resources Budgets.
- b. Adam Shults presented the Finance Department Budget.

III. Recommended General Fund Budget Adjustments

- Adam Shults presented on General Insurance Fund.

MOTION/VOTE

**Member Simpson moved and Member Brandes seconded the motion approve the Recommended Budget for the General Insurance Fund as amended with the reduction of \$75,000 in revenues. The vote resulted as follows: “AYES”: Chair Bradbeer, Vice Chair Flaming, Councilors Lovelace, Riker, Roler, Eames and King, and Committee Members Sorenson, Brandes, Simpson, Javarone, Barkey and Haydon. “NAYS”: None. Abstain: None. Absent: Councilors Faszer and Scherf, and Member Rall.
The motion passed.**

- Adam Shults presented on General Fund Amendment Budget.

MOTION/VOTE

**Member Brandes moved and Member Simpson seconded the motion approve the Recommended Budget for the General Fund with reductions in expenditures for the Police, Support, Fire Rescue, Park Maintenance, Aquatics, Recreation, Planning, Building and Safety, Economic Development, and Tourism divisions totaling \$289,152 and an increase of \$38,000 in resources for the Fire Rescue Division. The vote resulted as follows: “AYES”: Chair Bradbeer, Vice Chair Flaming, Councilors Lovelace, Riker, Roler, Eames and King, and Committee Members Sorenson, Brandes, Simpson, Javarone, Barkey and Haydon. “NAYS”: None. Abstain: None. Absent: Councilors Faszer and Scherf, and Member Rall.
The motion passed.**

IV. Receive public comment and/or questions

- None.

V. Discuss any general questions or information requests from the Committee

- Councilor Lovelace wanted to reiterate that the decisions they made are the cost savings decisions needed to move forward during COVID.
- Councilor King stated that they wanted to focus on what they are going to do, rather than what they are not going to do, and to focus on improving relationships.
- Councilor Riker stated that he appreciates where the budget is headed and also wanted to confirm that if the economy holds strong, the Council has the ability to change their mind on certain things. Aaron Cubic confirmed this is correct.

VI. Vote for tentative Budget approval of programs discussed (if applicable)

- Aaron Cubic presented Budget Recap.

MOTION/VOTE

Member Simpson moved and Councilor Lovelace seconded the motion to approve the budget for the 2020-21 fiscal year, as amended, in the amount of \$147,434,365. The vote resulted as follows: "AYES": Chair Bradbeer, Vice Chair Flaming, Councilors Lovelace, Riker, Roler, Eames and King, and Committee Members Sorenson, Brandes, Simpson, Javarone, Barkey and Haydon. "NAYS": None. Abstain: None. Absent: Councilors Faszer and Scherf, and Member Rall.

The motion passed.

VII. Vote for approval of Property Tax Rate and complete City Budget

MOTION/VOTE

Member Simpson moved and Member Brandes seconded the motion to approve the property taxes for the 2020-21 fiscal year at the rate of \$4.1335 per \$1,000 of assessed value for the permanent rate tax levy, and in the amount of \$1.79 for the Public Safety

Operating Levy. The vote resulted as follows: "AYES": Chair Bradbeer, Vice Chair Flaming, Councilors Lovelace, Riker, Roler, Eames and King, and Committee Members Sorenson, Brandes, Simpson, Javarone, Barkey and Haydon. "NAYS": None. Abstain: None. Absent: Councilors Faszer and Scherf, and Member Rall.

The motion passed.

MOTION/VOTE

Member Brandes moved and Member Simpson seconded the motion to extend the meeting beyond 9:00 pm. The vote resulted as follows: "AYES": Chair Bradbeer, Vice Chair Flaming, Councilors Lovelace, Riker, Roler, Eames and King, and Committee Members Sorenson, Brandes, Simpson, Javarone, Barkey and Haydon. "NAYS": None. Abstain: None. Absent: Councilors Faszer and Scherf, and Member Rall.

The motion passed.

Adjourn the Budget Committee meeting and convene the Urban Renewal Agency Budget Committee meeting

I. Budget Officer convene Agency

- Chair Bradbeer opened the meeting at 9:03 pm.
 - a. Nominations for Budget Chair and Vice Chair.

- b. Election of Budget Chair and Vice Chair.

MOTION/VOTE

**Councilor Riker moved and Councilor Lovelace seconded the motion to confirm Chair Bradbeer and Vice Chair Flaming for the Urban Renewal Agency Budget Committee. The vote resulted as follows: “AYES”: Chair Bradbeer, Vice Chair Flaming, Councilors Lovelace, Riker, Roler, Eames and King, and Committee Members Sorenson, Brandes, Simpson, Javarone, Barkey and Haydon. “NAYS”: None. Abstain: None. Absent: Councilors Faszer and Scherf, and Member Rall.
The motion passed.**

- II. Delivery of Budget Message and receive the Budget Document**
 - Aaron Cubic presented.
- III. Receive public comment and/or questions.**
 - None.
- IV. Discuss any general questions or information requests from the Agency**
 - None.
- V. Vote for Budget approval**

MOTION/VOTE

**Councilor Lovelace moved and Member Sorenson seconded the motion to approve the property taxes for the 2020-21 Fiscal Year tax increment for the maximum amount of revenue that may be raised by dividing the taxes for the Grants Pass Urban Renewal Plan Area under Section 1c, Article IX, of the Oregon Constitution or ORS Chapter 457. The vote resulted as follows: “AYES”: Chair Bradbeer, Vice Chair Flaming, Councilors Lovelace, Riker, Roler, Eames and King, and Committee Members Sorenson, Brandes, Simpson, Javarone, Barkey and Haydon. “NAYS”: None. Abstain: None. Absent: Councilors Faszer and Scherf, and Member Rall.
The motion passed.**

MOTION/VOTE

**Member Simpson moved and Councilor Riker seconded the motion to approve the budget for the 2020-21 Fiscal Year in the amount of \$2,341,755. The vote resulted as follows: “AYES”: Chair Bradbeer, Vice Chair Flaming, Councilors Lovelace, Riker, Roler, Eames and King, and Committee Members Sorenson, Brandes, Simpson, Javarone, Barkey and Haydon. “NAYS”: None. Abstain: None. Absent: Councilors Faszer and Scherf, and Member Rall.
The motion passed.**

Meeting adjourned by Chair Bradbeer at 9:29 pm.

Minutes prepared by Julia Wright, City of Grants Pass Administration.