

URBAN AREA PLANNING COMMISSION
Meeting Minutes – May 10, 2023, at 6:00 p.m.
Council Chambers

COMMISSIONERS:

Eric Heesacker
Mark Collier (Chair)
Loree Arthur
Lois MacMillan
Susan Tokarz-Krauss
L. Ward Nelson (Vice Chair)
Clint Scherf
Scott Lindberg

City/Staff/Council Liaisons:

Bradley Clark (Director)
Mark Trinidad – (Principal Planner)
Jason Maki (Associate Planner)
Donna Rupp (Associate Planner)
Gabby Sinagra (Assistant Planner)
Amber Neeck (Housing & Neighborhood Specialist)

Guests:

1. Roll

It's six o'clock. We'll go ahead and open the meeting. We'll start with a roll call, and I'm just going to go by a list here. Mr. Heesacker?

Here.

Mr. Nelson?

Present.

Ms. MacMillan?

Present.

Ms. Arthur?

Present.

Ms. Tokarz-Krauss? All yours here. Scherf is excused, or just absent? The UA? Yes, he's excused. Mr. Lindbergh?

Here.

Okay. It's a roll call.

2. Introductions

Introductions. We have introductions. You're recording, right?

Correct.

3. Public Comment

You're going to make me read the public comment with no public?

Please.

And no comments?

Please.

God.
For the record.

For the record. This is the opportunity for the public to address the commission on items not related to a public hearing or action item. The intent is to provide information that is pertinent to the city's jurisdiction. Each speaker would be given three minutes to address the commission as one body, not individuals. Commission would consider items brought up during this time, later in our agenda, during matters from commission members and staff.

4. Approval of Minutes

a. April 26, 2023

Approval of the minutes of April 26th. Do I have a motion?

I would have moved.

You can't.

Yes, I sure can.

No, you can't.

Yes, you can.

You weren't here, you have to abstain. So how can you move?

Well, then, Heesacker moves to approve.

Commissioner Heesacker, lawfully and correctly, moves to approve the minutes of April 26th. Do I have a second?

Lindberg seconds.

Lindberg seconds. Any discussion? Seeing none, will call the role. Commissioner Heesacker?

Yes.

Commissioner Nelson Abstains. Ms. MacMillan?

Yes.

Ms. Arthur? Minutes. Okay. That's a yes. Commissioner Tokarz-Krauss?

Yes.

Are yours A, yes? Scherf is absent. And Mr. Lindbergh?

Yes.

Okay. That's unanimous, with one abstention.

MOTION/VOTE

Commissioner Heesacker moved, and Commissioner Lindberg seconded the motion to approve the minutes of April 26, 2023, as presented. The vote resulted as follows:

“AYES”: Chair Collier, Commissioners Arthur, Heesacker, Tokarz-Krauss, Lindberg, and MacMillan. **“NAYS”:** None. **Abstain:** Vice Chair Nelson.

Absent: Commissioner Scherf.

The motion passed.

5. Findings of Fact

a. 201-00456-23 & 301-00156-23 ~ Front Yard Setback Variance Request
Minor Site Plan with Major Variance

Findings of Fact for the front yard setback variance, with minor site plan review and major variance. Do I have a motion?

This is Heesacker. For clarification, we are approving these one at a time?

We can.

Okay. And the variance is the 301 number?

Correct.

Okay. Heesacker moves to approve project number 301-00156-23, front yard setback variance request.

Of a second?

MacMillan second.

Thank you. Any discussion? No discussion. I'll call the roll. Commissioner Heesacker?

Yes.

Commissioner Nelson abstains. Commissioner MacMillan?

Yes.

Commissioner Arthur?

Yes.

Commissioner Tokarz-Krauss? Call yours a yes. Scherf is absent. Mr. Lindberg?

Yes.

MOTION/VOTE

Commissioner Heesacker moved, and Commissioner MacMillan seconded the motion to approve project number 301-00156-23, front yard setback variance request. The vote resulted as follows: "AYES": Chair Collier, Commissioners Arthur, Heesacker, Tokarz-Krauss, Lindberg, and MacMillan. "NAYS": None. Abstain: Vice Chair Nelson. Absent: Commissioner Scherf. The motion passed.

Okay. Next, for the-

Heesacker moves to approve the minor site plan review project number 201-00456-23.

Do I have a second?

Lindberg seconds.

Lindberg seconds. Do I have discussion? Calling the role. Commissioner Heesacker?

Yes.

Commissioner MacMillan?

Yes.

Commissioner Arthur?

Yes.

Commissioner Tokarz-Krauss?

Yes.

All yours a Yes. Commissioner Scherf is absent. Commissioner Nelson was not here, shall abstain. Commissioner Lindberg?

Yes.

MOTION/VOTE

Commissioner Heesacker moved, and Commissioner Lindberg seconded the motion to approve minor site plan review project number 201-00456-23. The vote resulted as follows: "AYES": Chair Collier, Commissioners Arthur, Heesacker, Tokarz-Krauss, Lindberg, and MacMillan. "NAYS": None. Abstain: Vice Chair Nelson. Absent: Commissioner Scherf. The motion passed.

6. Public Hearing

a. None

That is done. Public hearing, none.

7. Matters from Commission Members and Staff

a. Middle Housing Code Update ~ Brad Clark