

**CITY OF GRANTS PASS
BUDGET COMMITTEE MEETING MINUTES
May 3, 2022, at 6:00 PM
Council Chambers**

City Councilors

Brian DeLaGrange
Rob Pell
Valerie Lovelace
Rick Riker
Dwight Faszer – Absent
Curt Collins
Joel King
Vanessa Ogier – via Teams

Budget Committee Members

Tom Brandes (Chair)
Tom Bradbeer (Vice Chair)
Gordon Langenbeck
Tripp Androy – via Teams
Jason Javarone
Linda Barkey
Tammie Schmidt-Kirk
Josh Balloch

City/Staff:

Aaron Cubic – City Manager/Budget Officer
Karen Frerk – City Recorder
Diana Mejia, Human Resources Director
Augustus Ogu, City Attorney
J.C. Rowley, Finance Director
Jason Canady, Public Works Director
Adam Shults, Accountant

I. Budget Officer convene Committee

- Budget Officer/City Manager, Aaron Cubic opened the meeting and roll was taken.
 - a. Nominations for Budget Chair and Vice Chair
 - b. Election of Budget Chair and Vice Chair

MOTION/VOTE

Member Langenbeck moved, and Member Bradbeer seconded the motion to appoint Tom Brandes as Budget Chair. The vote resulted as follows: “AYES”: Councilors DeLaGrange, Pell, Lovelace, Riker, Collins, King, Ogier and Committee Members Brandes, Langenbeck, Bradbeer, Androy, Tammy Schmidt-Kirk, Javarone, Barkey and Balloch. “NAYS”: None. Abstain: None. Absent: Councilor Faszer. The motion passed.

MOTION/VOTE

Councilor Lovelace moved, and Member Balloch seconded the motion to appoint Tom Bradbeer as Budget Vice Chair. The vote resulted as follows: “AYES”: Councilors DeLaGrange, Pell, Lovelace, Riker, Collins, King, Ogier and Committee Members Brandes, Langenbeck, Bradbeer, Androy, Tammy Schmidt-Kirk, Javarone, Barkey and Balloch. “NAYS”: None. Abstain: None. Absent: Councilor Faszer. The motion passed.

II. Adopt Budget Committee ground rules

MOTION/VOTE

Member Balloch moved, and Member Javarone seconded the motion to adopt the Budget Committee ground rules. The vote resulted as follows: “AYES”: Councilors DeLaGrange, Pell, Lovelace, Riker, Collins, King, Ogier and Committee Members Brandes, Langenbeck, Bradbeer, Androy, Tammy Schmidt-Kirk, Javarone, Barkey and Balloch. “NAYS”: None. Abstain: None. Absent: Councilor Faszer. The motion passed.

III. Delivery of Budget Message and receive the Budget Document

- Aaron Cubic, City Manager delivered the Budget Message, which included an overview of the budget process, budget summary and a call to action.

- IV. Overview of Strategic Plan & Capital Projects – Lands & Buildings Capital Projects**
 - Aaron provided an overview on Lands & Buildings (LB) Capital Projects.
- V. Ratification of Budget Hearing schedule**
 - The Budget Committee generally agreed with the hearing schedule, but no formal vote occurred.
- VI. Receive public comment and/or questions**
 - None.
- VII. Discuss any general questions or information requests from Committee**

MOTION/VOTE

**Member Balloch moved and Member Bradbeer seconded the motion requesting staff prepare a memo detailing how the City is managing its cash balances and investments in a way that gives the City the most return as well as showing those cash balances in a way that will improve the City’s credit rating in the future. The vote resulted as follows: “AYES”: Councilors DeLaGrange, Pell, Lovelace, Riker, Collins, King, and Committee Members Brandes, Bradbeer, Androy, Tammy Schmidt-Kirk, Barkey and Balloch. “NAYS”: None. Abstain: Javarone, Langenbeck. Absent: Councilor Faszer, and Ogier.
The motion passed.**

- VIII. Continue Hearing to Tuesday, May 10, 2022**

Meeting adjourned by Chair Brandes at 7:59 pm.

Minutes prepared by Karen Frerk, City Recorder.