



Josephine County

Solid Waste Agency

**JOSEPHINE COUNTY / CITY OF GRANTS PASS
SOLID WASTE AGENCY
MEETING MINUTES
April 16, 2019**

Meeting convened at 3:05 p.m. by the Vice-Chair

Agency Board Members Present:

Rob Brandes (arrived 3:20 p.m.)
Lora Glover
Wade Elliott
Rick Riker
Connie Roach
Travis Robbins

Agency Budget Board Members Present:

Lee Spargo
Robert McCraley
Stephen Haydon
James Lowe
Garry Penning
Steve Rich
Layne Lange

Agency Board Members Absent: Justin Fimbres

Others:

Trent Carpenter, Southern Oregon Sanitation
Nick Fahey, Southern Oregon Sanitation
Chris Wilson, Republic Services
SWA Budget Board Members (all in attendance)
Dave Marland, Master Recycler
James Lowe
David Lockman
Other interested parties

Staff: Jason Canady, Operations Officer
Linda Gay, Minute Recorder

Wade Elliott called the meeting to order at 3:05 p.m. There was a quorum and the meeting proceeded. He requested all the board members to give a brief introduction.

1. Public Comment (00:49 – 02:38)

No comments from the public.

2. Approval of minutes from March 19, 2019 meetings. (02:38 - 03:58)

Rick Riker made a motion to approve the meeting minutes from March 19, 2019.

Travis Robbins seconded the motion. Motion approved 13-0.

3. Managing Agency Items – Jason Canady

- **Reserve Fund for SWA – Environmental Liability Assurance Fund (ELA) (03:59 – 07:05)**

Jason presented the Environmental Liability Fund Balance Policy(ELA). Every agency is obligated to ensure financial funds are assured to remediate landfill post-closure costs. This ELA policy will ensure that the SWA holds in reserve \$2.5M in resources so they will be available for unexpected post-closure operations costs. Currently, 15% of revenue is allocated to the ELA fund; July 1, 2019 this policy will designate 20% of revenues be allocated to the fund until the minimum balance is achieved.

Lora Glover made a motion to approve the Environmental Liability Assurance Fund Policy. Connie Roach seconded the motion. Motion approved 13-0.

- **PaintCare discussion (PaintCare Event) JOCO HHW event (07:06 – 23:24)**

Discussion ensued to decide if a PaintCare event should be during the JOCO HHW event or a few weeks prior. It was decided that the event will not be held during the HHW event and PaintCare will be contacted to see about sponsoring a separate event.

- **IGA Supplemental – Quorum for voting on financial matters (23:25 – 29:34)**

The IGA cannot be amended unless it goes to Council, Commissioners, and Cave Junction Council; it was decided that the IGA will not be opened and supplemented. According to the IGA, 4.1 Quorum, it states every board member must be in attendance to vote on any financial matter under. This was to ensure that each entity would be represented in a vote. Compliance with the IGA stipulates that all Board members must be present when allocating funds; such as a funding request. The IGA states there can be alternates for attendance and Jason requested in writing that all members state who will be their named alternate with contact information.

4. Other Business

- **Third-party haulers – Discussion – David Lockman (29:44 –38:33)**

Several haulers have been requesting to haul trash from foreclosures and cleanups to the dump without having to purchase a large dumpster from the

franchisees. The county is going to use their allocated dumpsters to help with cleanup properties that have already been awarded to the third-party haulers. For future, awards will stipulate that bidders must use the franchise haulers' dumpsters. The franchisees have curbside available for pick up in addition to dumpsters.

BREAK – Budget Presentation (38:49 – 01:02:59)

5. Agenda building for May 21, 2019 (01:05:30 – 01:09:02)

- Adoption of SWA FY20 Budget
- SOS and Republic Services annual report
- Letter from Board members for alternates

6. Adjournment (09:09:16)

Meeting adjourned 4:13 p.m.

Full meeting recording available at:

<https://www.grantspassoregon.gov/DocumentCenter/View/17058/Audio-of-SWA-minutes-April-16-2019>

NOTE: Please use the times listed at the end of each agenda item to forward to the segment you wish to listen to by using the link to the full meeting recording above.