Member Attendance:
Robert Allen – Absent
David Bartlett – Present In-person
Josh Berger – Absent
Tom Bradbeer – Present In-person
Karen Chase – Present Virtual
Ethan Nelson – Present In-person
Jan O’Hara – Present In-person
Matthew Rosen – Present In-person
Dorothy Swain – Present In-Person
Arlo Todd - Absent

City Staff/Council Liaisons:
Jason Canady (City Liaison) – Present In-person
Vanessa Ogier (Councilor Liaison) – Present In-person
Kyrrha Sevco (City Public Works) – Present In-person
Susan Clark (City Finance) – Present In-person

1. Roll Call

2. Introductions: By all present in-person and virtually

3. Public Comment: None

4. Approval of Minutes:

MOTION TO APPROVE MINUTES
Member Bradbeer moved to approve the February 10, 2022, meeting minutes with the correction of Susan Jacobs to Susan Clark. The vote resulted as follows: “AYES”: Members Bartlett, Bradbeer, Chase, Nelson, O’Hara, Rosen, and Swain. “NAYS”: None. Abstain: None. Absent: Members Allen, Berger, and Todd.

The motion passed.

5. Action Items:
   a) Election of Chair/Vice-Chair

MOTION TO ELECT CHAIR
Member Rosen moved, and Member Swain seconded the motion to elect Jan O’Hara as Chair. The vote resulted as follows: “AYES”: Members Bartlett, Bradbeer, Chase, Nelson, O’Hara, Rosen, and Swain. “NAYS”: None. Abstain: None. Absent: Members Allen, Berger, and Todd.

The motion passed.

MOTION TO ELECT VICE CHAIRS
Member Swain moved, and Member Rosen seconded the motion to elect Ethan Nelson and Tom Bradbeer as Co-Vice Chairs. The vote resulted as follows: “AYES”: Members Bartlett, Bradbeer, Chase, Nelson, O’Hara, Rosen, and Swain. “NAYS”: None. Abstain: None. Absent: Members Allen, Berger, and Todd.

The motion passed.

6. Matters from Committee Members and Staff:
a) RARE Application Review – Susan Clark presented a discussion regarding the draft of the RARE application. Susan received input from taskforce members and discussed letters of support required for the RARE applicant. Additional questions were asked and answered.
b) RCC Member Application – Jason Canady presented an application to the Taskforce members for review. The deadline for applications is March 18.
c) Facilities Tour schedule – Jason offered a brief presentation with a potential schedule of touring the City’s facilities. Other potential sites were discussed.
   - April 5, tour Water Restoration Plant
   - May 3, tour Water Filtration Plant including a typical pump station
   - June 7, a tour of the City Yard
   - July 5, a tour of the Police Station
   - August 7, a tour of the Parkway/Redwood Fire Station
d) Members opened a discussion regarding the frequency of meetings. Jason will research.

7. Future Agenda Building for Next Meeting:
   a) Aaron Cubic to discuss taskforce email policy

8. Adjourned at 4:48 PM

9. Next Meeting: April 5, 2022
   Minutes prepared by Wendy Higgins, City Public Works Department.