

**PAVE COMMITTEE**  
**Meeting Minutes – February 2, 2017 at 9:00 am**  
**Courtyard Conference Room**

**Member Attendance:**

Roy Lindsay (Chair)  
Dennis Roler  
Rick Riker  
John Raul  
Joseph Scheinberg - Absent  
Vacant positions (3)

**Staff/Liaison/Other:**

Jay Meredith (Finance Director)  
Wendy Giordano (Parks & Community Development)  
Valerie Lovelace – City Councilor  
Lora Glover – Parks & Community Development Director  
Jason Canady – Public Works Director

**Citygate Project Managers:**

David Deroos  
John Hester

**I. Elect PAVE Committee Chair and Vice Chair for 2017**

Roy Lindsay offered to continue as Chair of the committee. Rick Riker was nominated as Vice Chair.

**MOTION/VOTE**

**Committee member Lovelace moved and member Raul seconded the nomination to appoint City Councilor Roy Lindsay to continue as Chair for this committee.**

**The vote resulted as follows: “Ayes”: Members, Lindsay, Roler, Riker, and Raul.  
“NAYS”: None. Abstain: None. Absent: Member Scheinberg.**

**MOTION/VOTE**

**Committee member Roler moved and member Lovelace seconded the nomination to appoint City Councilor Rick Riker as Vice Chair for this committee.**

**The vote resulted as follows: “Ayes”: Members, Lindsay, Roler, Riker, and Raul.  
“NAYS”: None. Abstain: None. Absent: Member Scheinberg.**

**II. – Citygate Associates Project managers and project update**

- Jay introduced the Citygate project managers present during this meeting. They will be meeting with department heads today to discuss the project. He mentioned they could meet privately with individuals as well. Wendy has provided the project team with information regarding the City.
- Dave Deroos talked about Citygate at the corporate level. He spoke about the backgrounds of their team. His background is in City Management and they have just under 50 employees on their payroll.
- Lora Glover joined the meeting.
- Councilor Lindsay mentioned to Mr. Deroos that they are very happy they are here to work with the City. He further explained that Grants Pass is number 8, up from 57 last year, on the Milken Institute Survey of best small cities list.
- John Hester spoke about his company, Tahoe Regional Planning Agency, which is up for an award in the state of Nevada. He spoke about processes and procedural ways to make improvements for us and other things they are looking at. They plan to give Jay some suggestions for the budget process then the draft report will come shortly after for internal review.

- The Citygate team addressed questions from the committee. Councilor Roler asked if a problem is found, do they go back and find out how it got there so it doesn't happen again. They will point out something that is occurring and how to take steps to fix it but won't call out staff members that are responsible for any errors. Councilor Lindsay asked if they will be able to clarify questions as needed to staff and the City Council. The team is all over this and can clarify anything we need.
- Jay talked about the former studies they have done, including Engineering, Fleet, IT Network Security Analysis, Tourism and Economic Development beginning back when this committee was known as the Audit Committee. They moved to the PAVE committee format and combined performance audit and strategic planning into one so they wouldn't have those project challenges like they did when it was the Audit Committee.
- The committee would like to have individual meetings with the team members after they are finished with agenda items for this meeting.

### III. New Business –

- None

### IV. Approve Minutes: December 13, 2016, December 14, 2016 & December 21, 2016

#### MOTION/VOTE

**Committee member Roler moved and member Raul seconded motion to approve the minutes from the meetings of December 13, December 14 and December 21, 2016.**

**The vote resulted as follows: “Ayes”: Members, Lindsay, Roler, Riker, and Raul.**

**“NAYS”: None. Abstain: None. Absent: Member Scheinberg.**

### V. Set next meeting date and agenda - The next meeting will be on April 20, 2017. There will also be a developer forum on February on Thursday, February 9 at 5:00 pm.

Meeting adjourned at 10:01 am

These minutes were prepared by Donna Anderson, City of Grants Pass Administration.