

**URBAN AREA PLANNING COMMISSION**  
**Meeting Minutes – January 25, 2023, at 6:00 p.m.**  
**Council Chambers**

**COMMISSIONERS:**

Eric Heesacker  
Mark Collier (Chair)  
Loree Arthur  
Jennifer Aviles - Absent  
Susan Tokarz-Krauss - Absent  
L. Ward Nelson (Vice Chair)  
Clint Scherf  
Vacant

**City/Staff/Council Liaisons:**

Bradley Clark (Director)  
Mark Trinidad – (Principal Planner)  
Jason Maki (Associate Planner)  
Donna Rupp (Associate Planner)  
Gabby Sinagra (Assistant Planner)  
Amber Neeck (Housing & Neighborhood Specialist)

**Guests:**

**1. Roll**

If you're ready. Okay.

Chair, let me just wait a few minutes in terms of if anyone online joins us.

Okay.

But we'll know in about a minute or so, or a few. Probably about 30 seconds. So far no one online has joined us.

What are all those names on the right side of the screen?

Those are folks that are invited.

Oh.

Right now, we have no one in holding.

They're invited? Brad's invited? Why was he invited? Who's that MT person?

Chair, it looks like we have no one holding on the MS team, so certainly if you wish to begin.

All right. At this point it's 6:01 on the 25th of January, at this time, we'll open the public meeting, and it looks like the agenda's pretty straightforward. It'll be a roll call, introductions, public comment, minutes, findings of facts, and then we'll discuss the applications. So, we'll take the roll call and I'll just go down the list up here. Commissioner Heesacker.

Here.

Commissioner Nelson.

Present.

Commissioner Aviles is no longer with us and has not reapplied. So that name is off the list.

Commissioner Arthur.

Here.

Commissioner Tokarz-Krauss. I sent her a text. She's absent. My name's Collier. I'm here.

Commissioner Scherf.

Here.

Okay, that's everybody.

## **2. Introductions**

Any introductions? No. Okay.

## **3. Public Comment**

Public comment without anybody here or online, I would assume I don't have to read that.

Valid assumption.

Valid assumption. Nobody here. Nobody online because they wouldn't be able to comment publicly. They're not here.

Oh wait, I'm sorry. It looks like Commissioner Tokarz is-

Who?

Susan Tokarz. Commissioners, can you hear us? One more time, can you hear us? Hang on.

Commissioner, I see your microphone as off.

Okay. If she comes in that's fine, but right now I've texted her and haven't got a response. You see something, but we can't communicate, so we have no joy.

Oh yeah. She'll join in when she can hear us.

Yeah.

Yeah, yeah.

Right.

Okay.

So, we'll continue. No public comment because we don't have public yet.

## **4. Approval of Minutes**

a. January 11, 2023

Approval of minutes. Do I have a motion to approve the minutes of the last meeting?  
January 11th.

I'll move that we approve those minutes.

Second.

Second.

Okay. Second from Commissioner Nelson. All those in favor say aye.

Aye.

Anyone opposed or abstain? Okay, that passes unanimously.

**MOTION/VOTE**

**Commissioner ?? moved, and Vice Chair Nelson seconded the motion to approve the minutes of January 11, 2022. The vote resulted as follows: "AYES": Chair Collier, Vice Chair Nelson, Commissioners Arthur, Heesacker, and Scherf. "NAYS": None. Abstain: None. Absent: Commissioners Aviles and Tokarz-Krauss.**

**The motion passed.**

**5. Findings of Fact**

**a. 206-0010822 ~ AT&T Conditional Use Permit**

Moving on to Findings of Fact AT&T Conditional Use Permit. Do I have a motion for the Findings of Fact?

Nelson moves approval of the Findings of Facts for 2060010822 AT&T Conditional Use Permit.

Heesacker seconds.

All those in favor say aye.

Aye. All.

Any opposed?

Nay.

Commissioner Scherf is nay. So, Findings of Fact passes.

**MOTION/VOTE**

**Vice Chair Nelson moved, and Commissioner Heesacker seconded the motion to approve the Findings of Facts for 2060010822 AT&T Conditional Use Permit. The vote resulted as follows: "AYES": Chair Collier, Vice Chair Nelson, Commissioners Arthur, and Heesacker. "NAYS": Commissioner Scherf. Abstain: None. Absent: Commissioners Aviles and Tokarz-Krauss.**

**The motion passed.**

**b. 405-00132-22 ~ Comprehensive Plan Amendment: Amendment to the Urban Area Transportation System Plan**

Findings of Fact for the Comprehensive Plan Amendment, Amendment to the Urban Area Transportation System Plan. Do we have a motion for the Findings of Fact?