

URBAN AREA PLANNING COMMISSION
Meeting Minutes – January 8, 2020 at 6:00 P.M.
Council Chambers

COMMISSIONERS:

Jim Coulter (Chair)
Blair McIntire (Vice Chair)
Loree Arthur
Jennifer Aviles
David Kellenbeck
Vacant (City)
Vacant (County)
Vacant (County)

City/Staff/Council Liaisons:

Barry Eames (City Councilor)
Lora Glover (PCD Director)
Brad Clark, (Principal Planner)
Donna Rupp (Associate Planner)
Clint Scherf (City Councilor)

Guests:

Urban Area Planning Commission of January 8, 2020 will now come to order. Roll call. All planning Commissioners are here. We have three vacancies still. We also have our council liaison, Mr. Barry Eames is here tonight. Thank you, sir.

Okay,

Public comment. This is an opportunity for the public to address the Commission on items not related to a public hearing or action item. The intent is to provide information, that is pertinent to the city's jurisdiction. Each speaker will be given three minutes to address the Commission as one body, not two individuals. The Commission may consider items brought up during this time, later in our agenda, during matters from Commissioner members and staff. Is there anyone that would like- [Crosstalk 00:01:02].

Pardon?

[inaudible 00:01:05] We're starting this at the beginning of our session.

What's that?

The public comments, you're putting this at the beginning of our session?

Yes, we are.

Yes, a little different.

So is there anybody that would like to speak, give public comment? (laughing) Nobody out there? [inaudible 00:01:27] Oh, okay. Gotcha. Okay.

Did she do the transcribing?

Okay. Next thing we have on the agenda is approval of minutes. So any corrections or changes to the minutes?

Yes sir.

I see three changes that need to be made. This is to [crosstalk 00:02:00].

Commissioner Kellenbeck speaking, by the way,

This is to the Wild River Custom Meet Kind and on page- [crosstalk 00:02:13]

Just Findings of Fact or just the minutes?

Just Findings of Fact? That's what we're on.

We're on the minutes.

Oh, sorry about that.

Oh.

I skipped over that one.

That's okay.

Can I just make a motion to approve the minutes?

Yes sir, you can do that. Second by Commissioner McIntyre. All those in favor of approving the minutes, signify by saying "aye."

Aye.

MOTION/VOTE

Commissioner Kellenbeck moved and Commissioner McIntire seconded the motion to approve the December 11, 2019 as submitted. The vote resulted as follows: "AYES": Acting Chair Coulter, Commissioners Kellenbeck, McIntire, Aviles and Arthur. "NAYS": None. Abstain: None. Absent: None. The motion passed.

Opposed, pretensions or past? And jumping to Findings of Fact Commissioner Kellenbeck, please continue.

Thank you. Page 52...they weren't Findings of Fact, for criteria number one, planning Commissions, comments. They didn't include the fact that it was based on testimony and on the findings of Grace Zilverberg' s report. They need to add that phrase in there.

Yes, that was one we talked about and it was aye, wasn't it?

And that's where most of the evidence came from or all the evidence in which we relied on, besides a testimony.

Okay. Did you catch that?

Yes, we have that. So you're talking about right before criterion two based on testimony at the public hearing. He want to insert- [crosstalk 00:03:41]

Insert Findings on Grace Zilverberg's report.

On Grace's Report? Yes, all right. Yep.

Correct.

Okay, well we can insert that.

Okay.

It also needs to be added to criterion two, which has the same language based on testimony and on findings of Grace Zilverberg's report.

And finally on page fifty-four criterion five, it has the same language and should add that phrase on Findings of Grace Zilverberg's report.

Are you talking about- [crosstalk 00:04:25].

Criterion five.

Criterion five Planning Commission's comments satisfied based on testimony. See that.

Yeah, you have wait a minute, criterion five?

It's right here.

All right, satisfied.

What do you need, what needs to be added?

Same thing.

That same phrase that- [crosstalk 00:04:51]

You mean the one based on testimony at the public hearing and- [crosstalk 00:04:54].

Yes.

Uh-huh (affirmative) (affirmative) that one.

Is that not one yours? Mine has it on there.

It should say based on testimony and on findings of Grace Zilverberg's.

You're right, you're right. Got it.

That little addition in there. Okay, anything else? Anybody else?

Well, with those changes I would move that we approve the findings.

Ok, motion is [inaudible]. Commission McIntyre's seconded the motion. All in favor of approving the Findings of Fact. You're just the one or do you want to- [crosstalk 00:05:30]

Just the one.

Just the one. [crosstalk 00:05:32].

One at a time- [crosstalk 00:05:33].

Findings of Fact on and I'll say it correctly here. Application number 302-00107-19, Wild River Custom Meat Cutting, minor home occupation permit denial, appeal of staff's decision of appeal. All in favor of the Findings of Fact for that, signify by saying "aye."

Aye.

Opposed? Extension? Okay, it unanimous.

MOTION/VOTE

Commissioner Kellenbeck moved and Commissioner McIntire seconded the motion to approve the Findings of Fact of application number 302-00107-19, Wild River Custom Meat Cutting, Minor Home Occupation Permit Denial Appeal of Staff's Decision of Denial. The vote resulted as follows: "AYES": Acting Chair Coulter, Commissioners Kellenbeck, McIntire, Aviles and Arthur. "NAYS": None. Abstain: None. Absent: None. The motion passed.

Okay and how about for the Foundry Village Social Services Facility?

Anybody have any changes? Okay, I entertain a motion.

I move that we approve Foundry Village Social Services Facility, Findings of Fact.

Mr. Kellenbeck has made a motion. Second?

Second.

Second by Commissioner McIntyre for application number 201-00301-19, Foundry Village Social Services Facility, major site plan. All those in favor of the Findings of Fact, signify by saying "aye."

Aye.

Opposed, extensions?

Unanimous.

MOTION/VOTE

Commissioner Kellenbeck moved and Commissioner McIntire seconded the motion to approve the Findings of Fact of application number 201-00301-19, Foundry Village Social Services Facility ~ Major Site Plan. The vote resulted as follows: "AYES": Acting Chair Coulter, Commissioners Kellenbeck, McIntire, Aviles and Arthur. "NAYS": None. Abstain: None. Absent: None. The motion passed.

Okay. There are no public hearings so we will move on to elections for the chairman and vice chairman positions. For the year 2020 so I open up the floor, for nomination for the office of chairman of the Urban Area Planning Commission.

Commissioner McIntyre.

We nominate...our erstwhile temporary chairman right now, Jim Coulter.

Okay does anybody else second that?

[inaudible 00:07:31]

I can't believe that I don't have my microphone on.

And are there...(laughing).

That's Freudian in slip, right?

Are there any other nominations for the office of pr...Or chairman of the Urban Area Planning Commission?

Going once, going twice, gone. Then we'll just take it to a direct vote. All those in favor of Vice Chairman Commissioner Coulter to be the next Chairman of the Urban Area Planning Commission signified by raising your right hand?

No, I don't know.

Opposed?

I guess you're going to...[Inaudible 00:08:16].

What's that?

Since nobody...[Inaudible 00:08:24]

It's unanimous, but I do have to say opposed, abstentions and all that stuff, so it's unanimous.

MOTION/VOTE

**Commissioner McIntire moved and Commissioner Kellenbeck seconded the nomination of Vice Chair (Acting Chair) Jim Coulter as Chair. The vote resulted as follows: "AYES": Acting Chair Coulter, Commissioners Kellenbeck, McIntire, Aviles and Arthur. "NAYS": None. Abstain: None. Absent: None.
The motion passed.**

I feel very humbled. Thank you guys very much.

No problem, okay. Elections the floor is now open for nominations for the position of vice chairman of the planning Commission. Anybody want to make a nomination?

I nominate...what's your name there? I nominate Blair McIntyre.

I don't want that guy, but no, I'm kidding. Is there a second? Anybody else have a second to that? We don't have to have one, but we can go straight to nomination. Commissioner Arthur seconds that nomination. Are there anyone else that would like to make an nomination for the position of vice chairman of the urban area planning Commission?

Once, going twice, gone. Okay. So all those in favor of Commissioner McIntyre to be the new vice chairman of the urban area planning Commission signify by raising your right hand.

Make the CC, okay. You can vote for yourself.

Okay, it's unanimous. Congratulations- [crosstalk 00:10:08]

MOTION/VOTE

**Chair Coulter moved and Commissioner Arthur seconded the motion to nominate Commissioner McIntire as Vice Chair. The vote resulted as follows: "AYES": Chair Coulter, Commissioners Kellenbeck, McIntire, Aviles and Arthur. "NAYS": None. Abstain: None. Absent: None.
The motion passed.**

Thank you.

Vice Chairman McIntyre. I'm leaving the meeting now. You're in charge.

Okay, that was quick. Staff, do you have anything you want to- [crosstalk 00:10:25]

Two quick things for you. One, January 22nd there is a public hearing for a ten lots subdivision that's, in the kind of the Leonard, Willow lane area. Yep. I don't know if you've been informed of that. So we just want to check in terms of your, at least right now, your schedule and since you're at the bare bones minimum for your quorum. If anyone has plans that they will not be able to be here, then we'll need to make some other arrangements for her to doing a hearings officer instead of the planning Commission. So we just wanted to check in on that.

Does anybody anticipate they're going to be out of the area on the 22nd of January?

Nope.

I think we'll be here.

Okay, great. Mm-hmm (affirmative). So you should get the full packet and the full staff report and all that stuff coming up soon. And then I guess the only other thing is related to the fact that you do only have the five of you, the new member nominations closed February 10th. And your review will be February 12th and the council interviews will be February 18th. So that just got wrapped up this last week and they would be appointed February 19th. I think the important date there is February 10, is the last day that somebody could apply. Two of them as you well know our County members. I guess you may not have a lot of control over that, but if you do happen to have some friends in the County then we can cook up some nice cookies on a plate or something on there and bring them to you. [crosstalk 00:12:19]

Sorry?

February 10th, the County.

Correct.

They do their own appointment.

Yes, I'm sorry. I should have said for the one that is the city if you, yeah. If you have any thoughts of people that you think would be great, put it out there. There is the social media outlet, the Facebook, other city resources are being used right now, but- [inaudible 00:12:44]

A little birdie told me you had two applications.

Good.

For the City, so I can put that out there, but I can't say anymore.

Okay, we just wanted to give you a heads up in case you on those deadlines.

You can't you hear me?

Oh, it's not going to, little birdie did tell me that there's two packages right now. There are applications that are in for the city, which is good. Very good, yep. So hopefully the County will get a couple of people. We'll keep shaking the branches and see, anything else here?

Nope, that's all we had- [crosstalk 00:13:32]

Dates for the City Council Strategic Planning Arm, last weekend?

Are you talking about the presentations [crosstalk 00:13:47] that we do or you're talking about? Oh, you're talking about after the- [crosstalk 00:13:52]

Right, okay.

Is it January 23 is that the- [crosstalk 00:13:58] 24th workshop?

No, the 24th.

24th.

Okay. I have to make, I know all the presentations by the different, well I know mine is on the 24th, I know that for a fact.

What's that? [inaudible 00:14:20] So I got that. I knew that a couple of weeks ago. Then I confirmed that with Karen for this morning that mine was going to be for the planning Commission I guess were last. So yeah, we're at 13:45.

Did you want to comment on that Commissioner Arthur, any more on that?

No, I just think everybody should be aware of it.

Yes.

And anybody can attend.

And I will keep you in the loop, Commissioner McIntyre in case something terrible happens and you have to do it. You won't, don't worry.

Okay, All right. Let's go to staff. Mr. [inaudible 00:15:17] , how you doing?

You got anything Mrs. Arthur?

Commissioner Kellenbeck? Commissioner McIntyre?

Thank you.

Vice chair- [crosstalk 00:15:34].

Yep.

McIntyre. Yep.

I don't know if I'm going to be able to handle it.

I think you can. I'm pretty confident you can handle it, Besides Commissioner Kellenbeck' s right next to you, so keep you squared away. I don't have anything, again, I'm humbled and thank you for putting your trust in me. I'll do the best I can. All right. Meeting is adjourned.

Meeting adjourned: 6:16 pm.

Next meeting: January 22, 2020


Jim Coulter, Chair
Urban Area Planning Commission

Date 1/22/20

Minutes transcribed by www.rev.com and given a cursory review/edit by Julia Wright, City of Grants Pass Administration.