

**GRANTS PASS URBAN TREE ADVISORY COMMITTEE**  
**Meeting Minutes – August 8, 2016 at 7:00 PM**  
**Courtyard Conference Room**

**Committee Members:**

Dave Russell (Chair)  
James Love (Vice Chair)  
Stormy Ballenger - absent  
Dan McBerty  
William Reinert  
Clifford Ostermeier - absent  
Michael Holzinger  
Willow Burnett-DePew

**City/Staff/Council Liaisons:**

Jeff Nelson (City Liaison) – absent  
Ken Garrison  
Dan DeYoung (City Council)

**Guests:**

**I. Business – Continuing**

**A. Approval of Minutes from June 13, 2016.**

**MOTION/VOTE**

**Committee Member Love moved and Committee Member Reinert seconded the motion to approve the minutes from the July 11, 2016 meeting as presented. The vote resulted as follows: “AYES”: Committee Members Russell, Love, Reinert, Holzinger, and Burnett-DePew. “NAYS”: None. Abstain: McBerty. Absent: Ostermeier and Ballenger. The motion passed.**

**II. Business - New**

**A. Announcements**

- Councilor DeYoung gave an update that there were little to no issues at Back to the Fifties and that everything went very well.
- The committee brought up concerns about quite a few dead trees on the parkway near Winco. This would be an ODOT responsibility if they are truly on the parkway, however the trees could be on Winco property.
- The committee asked about the tree that had been removed for the triangle. Ken wasn't sure of why they were removed but the triangle recently moved from property management responsibility to Parks responsibility. The trees may or may not be replaced.
- Ken believes that the dead trees the committee referenced are Winco trees. They should have a warranty.
- Ken let the committee know that Parks will likely need to contract out the right of way work that they inherited from property management.
- The committee had a discussion about the desire to add additional trees to the sparse triangle area between E Street and F Street. The committee discussed possibly planting three trees for Arbor Day in that area. They were cautioned that they would need to be careful to not block Human Bean.
- It was asked if there is budget set aside for the care of trees. Ken said that the budget is mostly handled by Jeff and it would be better to ask him during next meeting.

- The committee brought up how sparse the triangle looks again, Councilor DeYoung suggested coming up with a proposal.
- The committee agreed to see what Jeff's thoughts are as they just received the right of way areas and move from there. They will put this item on the next agenda.

#### **B. Event Calendar Review**

- The committee would like to explore having a booth at the Growers Market next fall prior to tree walk.
- Councilor DeYoung suggested getting something together for Fair booth for next year. It would already be manned and wouldn't require a tree committee member to be present.
- The committee can check with Donna for next year's fair booth and possibly look into having brochures for this year if they are able to get something together last minute.

#### **C. Updates**

- Jeff was supposed to give an update for a possible Facebook page. Ask for next meeting.
- A Parks employee retired and they are looking at getting a new municipal services worker.
- Oak tree came down at Riverside

#### **D. Comments**

- A committee member had a question about downtown lighting – Councilor DeYoung let the committee know to contact Dave Reeves with any concerns about the lighting.
- The committee had a discussion about wanting to possibly change the code to increase canopy requirements within the city.
- Councilor DeYoung will talk during his next meeting about getting it on the agenda for a council workshop.
- The committee will need to put together a proposal for the workshop with the discussions they have had and what they would like to see the requirements changed to.

#### **MOTION/VOTE**

**Committee Member Love moved and Committee Member Holzinger seconded the motion to adjourn the meeting. The vote resulted as follows: "AYES": Committee Members Russell, Love, Reinert, Holzinger, and Burnett-DePew. "NAYS": None. Abstain: McBerty. Absent: Ostermeier and Ballenger. The motion passed.**

**Next Meeting: September 12, 2016**

These minutes were prepared by Carlie Paulsen, Administration Department, City of Grants Pass.