

**City of Grants Pass**  
**BUDGET COMMITTEE MEETING MINUTES**  
**May 3, 2016 – 6:00 P.M.**  
**City Council Chambers**

The Grants Pass City Council met in joint session with the Budget Committee on the above date with Budget Committee Chair Tom Brandes presiding over the meeting. City Councilors Dan DeYoung, Roy Lindsay, Valerie Lovelace, Rick Riker, Dennis Roler, Shonna Bouteller, and Jim Goodwin were present. City Councilor Ken Hannum was absent. Budget Committee Members Curt Collins, Tom Brandes, Shaun Curry, Ferris Simpson, Gordon Langenbeck, John Rall, and Lisa Fogelquist were present. Budget Committee Member James DeHoog was absent. Also present and representing the City was Mayor Darin Fowler, City Manager Aaron Cubic, Assistant City Manager David Reeves, Finance Director Jay Meredith, Parks & Community Development (hereafter: PCD) Director Lora Glover, Parks Superintendent Jeff Nelson, Public Safety Director Chief Bill Landis, Public Works Director Jason Canady, Human Resources Director Diana Mejia, and City Recorder Karen Frerk.

- I. Budget Officer Convene Committee**
  - a. Nominations for Budget Chair and Vice Chair**

**MOTION/VOTE**

**Councilor Lindsay moved and Councilor Roler seconded the motion to appoint Tom Brandes as Chair. The vote resulted as follows: “AYES”: Councilors DeYoung, Lindsay, Lovelace, Riker, Roler, Bouteller, and Goodwin and Committee Members Collins, Brandes, Curry, Simpson, Langenbeck, Rall, and Fogelquist. “NAYS”: None. Abstain: None. Absent: Councilor Hannum and Committee Member DeHoog. The motion passed.**

- b. Election of Budget Chair and Vice Chair**

## **MOTION/VOTE**

**Councilor Goodwin moved and Councilor Lindsay seconded the motion to appoint Ferris Simpson as Vice Chair. The vote resulted as follows: “AYES”: Councilors DeYoung, Lindsay, Lovelace, Riker, Roler, Bouteller, and Goodwin and Committee Members Collins, Brandes, Curry, Simpson, Langenbeck, Rall, and Fogelquist. “NAYS”: None. Abstain: None. Absent: Councilor Hannum and Committee Member DeHoog. The motion passed.**

### **II. Adopt Budget Committee ground rules**

- Chair Brandes read over the Budget Committee ground rules.

## **MOTION/VOTE**

**Committee Member Simpson moved and Councilor Lindsay seconded the motion to adopt the rules as stated. The vote resulted as follows: “AYES”: Councilors DeYoung, Lindsay, Lovelace, Riker, Roler, Bouteller, and Goodwin and Committee Members Collins, Brandes, Curry, Simpson, Langenbeck, Rall, and Fogelquist. “NAYS”: None. Abstain: None. Absent: Councilor Hannum and Committee Member DeHoog. The motion passed.**

### **III. Delivery of Budget Message and receive the Budget Document**

- City Manager Cubic spoke to the committee about the budget process and parameters.
- City Manager Cubic discussed previous year’s budgets and how the City had met them.
- City Manager Cubic discussed general budget numbers that will be explained in more depth in later meetings.
- City Manager Cubic shared budget accomplishments and savings that were made in previous years.
- City Manager Cubic discussed upcoming challenges and possible options to address them.

**IV. Overview of Strategic Plan and related Capital Projects – Lands and Buildings  
Capital Projects presentation**

- City Manager Cubic outlined the Strategic Plan goals and discussed how it drives the budget process.
- City Manager Cubic out over some of the new proposed projects with the Budget Committee.

**V. Ratification of Budget Hearing Schedule**

- Tuesday, May 10, 2016
- Thursday, May 12, 2016
- Tuesday, May 17, 2016

**MOTION/VOTE**

**Councilor Lindsay moved and Councilor Riker seconded the motion to approve the schedule. The vote resulted as follows: “AYES”: Councilors DeYoung, Lindsay, Lovelace, Riker, Roler, Bouteller, and Goodwin and Committee Members Collins, Brandes, Curry, Simpson, Langenbeck, Rall, and Fogelquist. “NAYS”: None. Abstain: None. Absent: Councilor Hannum and Committee Member DeHoog. The motion passed.**

**VI. Receive public comment and/or questions**

- None.

**VII. Discuss any general questions or information requests from Committee**

- Committee member Simpson would like to plant the seed with Council and City staff to look at the trailer park adjacent to Riverside Park as a potential real estate opportunity for the future.
- Councilor Roler would like to know if any thought was given to the spending calendar in regards to law enforcement restraints within the County. City Manager Cubic let the committee know that there are strong contingencies put in place to allow council to react in emergency situations.
- Councilor DeYoung would like to see a line item list with exactly where the money from the transient room tax is going to be allocated.

**MOTION/VOTE**

**Councilor DeYoung moved and Committee Member Simpson seconded the motion to request a itemized list of where the transient room tax dollars are being allocated. The vote resulted as follows: “AYES”: Councilors DeYoung, Lindsay, Lovelace, Riker, Roler, Bouteller, and Goodwin and Committee Members Collins, Brandes, Curry, Simpson, Langenbeck, Rall, and Fogelquist. “NAYS”: None. Abstain: None. Absent: Councilor Hannum and Committee Member DeHoog. The motion passed.**

**VIII. Continue Hearing to Tuesday, May 10, 2016**

The meeting was adjourned by Chair Brandes at 9:26 P.M.

The motions contained herein and the accompanying votes have been verified by:

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City Recorder

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Date