

ALLEN CREEK SPORTS PARK TASK FORCE
Meeting Minutes – February 02, 2016 at 5:00 pm
City Manager’s Conference Room

Attendance:

Dan Trader (Chair)
Dick Matti
Mark Johnson
Jake Musser - Absent
Cory Johnston – Arrived late
Darren Huddleston - Absent
Ruth Berkey
Gabe Snodgrass
Jess Elzy - Absent

City/Staff/Council Liaisons:

Lora Glover (PCD Director)
Mayor Darin Fowler (Council Liaison) - Absent

Guests:

I. Business - Continuing

A. Approval of Minutes: January 5, 2016

MOTION/VOTE

Task Force Member Berkey moved and Task Force Member Matti seconded to approve the minutes as amended from the January 5, 2016 meeting. The vote resulted as follows: “AYES”: Task Force Member Dan Trader, Dick Matti, Mark Johnston, Ruth Berkey, and Gabe Snodgrass. “NAYS”: None. Abstain: None. Absent: Task Force Member Cory Johnson, Jake Musser, Darren Huddleston, and Jess Elzy. The motion passed.

II. Business - New

A. Welcome/Acknowledgments

B. Other Business

1. Strategic Planning Update

- Lora went over the completion of the Strategic Planning meeting. Council reviewed goals that were submitted by members of the various committees, citizens, staff, and council themselves. Dr. Matti presented for the Parks Board with the Allen Creek Sports Park as part of the presentation.
- Lora shared a list of goals that were created based on the “dots” placed by each Councilor. Out of 100 proposed projects the Allen Creek Sports Park ranked number two with 112 dots. The number one slot went to the Hearts with a Mission Homeless Youth Shelter and the third went to the Criminal Justice Infrastructure.
- Others that made the list were lighting up the alleyways and the Spaulding infrastructure.
- Strategic Planning will have a phase two that is specifically about Criminal Justice.

2. Discussion of Timeline on Project

- The west side of the property is under County jurisdiction and other side is under City. This could work to our advantage as County zoning

doesn't fall under the same City requirements. The Allen Creek Road infrastructure doesn't need to be complete at this point, however we will need to move the plans for the restrooms on the west side until phase three.

- County also does not require paved parking lots so we can possibly put the parking lots on hold if need be. However, Joe is the lead on the Allen Creek Road project and we might be able to get a deal on the parking lot by having the bid winner for Allen Creek Road do the parking lot at the same time.
- City was able to waive some charges for Morrison, we could request that they possibly wave some charges on Allen Creek?
- Jay indicated that we have funding that may allow us to get engineered drawings immediately. Lora is going to talk to him and see if those funds are truly available. If not we will have funds from the Transient Room Tax that we can use come July. Those funds will go to the highest priority.
- Lora will give James Black a call and see if County can work off of concept maps for the application or if they need the engineered drawings to be complete. The City can work off of the concept maps with a condition on the engineered drawings.
- If the County can work off of the concept drawings and the money Lora will discuss with Jay is available, Lora will work on pre-apps even before the next meeting. City should take about 3 weeks; County may take longer due to their current workload. Legally they have 150 days to complete the process, but Lora doesn't believe they will unnecessarily hold the project up.
- No headway has been made on gaining additional property. The city tried to do a property line adjustment but one owner wanted 100 ft. from the park. This is not feasible with that much land going to one owner.
- Once pre-apps are in with a condition on the engineered drawings are back we can put out an RFP to find an engineer.
- The March meeting might be postponed to April if Lora doesn't have any news on the apps. She will be in touch.
- Once we have the drawings we can move forward with requesting donors. We will be nearly shovel ready. Lora let the committee know that Bill Landis is going to help reach out to All Care health for a possible sponsorship.

C. Adjournment

III. Next Meeting: March 1, 2016

These minutes were prepared by Carlie Paulsen, Administration Department, City of Grants Pass.