

**Historical Buildings and Sites Commission
MEETING MINUTES
December 23, 2021
3:30 pm Council Chambers**

COMMISSIONERS:

Ward Warren (Chair)
Arden McConnell (Vice Chair)
Virginia Ford
Shirley Holzinger
Nathan Miller
Sandra Crowder (absent)
Vacant

STAFF/LIAISON MEMBERS:

Jason Maki – Associate Planner

STAFF/LIAISON MEMBERS:

Joel King (absent)

GUESTS:

Jason Canady – City of Grants Pass Public Works Director

1. **Roll Call** – Chair Warren called the meeting to order at 3:30 pm.
2. **Introductions**
3. **Public Comment:** None.
4. **Action Items:**

- a. Redwood Empire Sign Discussion:

Chair Warren gave a summary of the events which occurred on December 18th, 2021. A car left the Roadway and struck the Redwood Empire Sign Located on 6th Street. The attendees discussed details around repairing the sign and the meeting ended with the following motion:

MOTION

Chair Warren moved, and Vice Chair McConnell seconded the motion to recommend that the historic Redwood Empire sign be repaired and restored to the greatest extent possible and reinstalled at the same location and be protected by the addition of bollards. Any parts or components that are not possible to repair should be replicated so that the finished sign is identical to the 2019 restored original sign in every regard, including size, shape, design, materials, and colors. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair McConnell, Commissioners Miller, Ford, and Holzinger. “NAYS”: None. Abstain: None. Absent: Crowder. Vacant: One. The motion passed.

8. **Adjourn: 4:02 pm**

Next Meeting: January 13, 2022

Summary minutes prepared by Jason Maki, Associate Planner, Grants Pass Community Development.

**Historical Buildings and Sites Commission
MEETING MINUTES
January 13, 2022
5:15 pm Council Chambers**

COMMISSIONERS:

Ward Warren (Chair)
Arden McConnell (Vice Chair)
Virginia Ford
Shirley Holzinger
Nathan Miller (absent)
Sandra Crowder
Vacant

STAFF/LIAISON MEMBERS:

Bradley Clark – Director Community Development
Jason Maki – Associate Planner

STAFF/LIAISON MEMBERS:

Joel King

GUESTS:

1. **Roll Call** – Chair Warren called the meeting to order at 5:18 pm.
2. **Introductions**
3. **Public Comment:** None.
4. **Approval of December 9, 2021 Minutes:**

MOTION

**Vice Chair McConnell moved, and Commissioner Ford seconded the motion to approve the December 9, 2021 minutes as amended. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair McConnell, Commissioners Ford, Crowder, and Holzinger.
“NAYS”: None. Abstain: None. Absent: Miller.
The motion passed.**

5. Action Items:

- a. Findings of Fact 303-00115-21; Bohemian commercial addition and remodel at 221 SW G St.
 - i. The Commission requested a revision to the conditions of approval, shown below:
 1. B.1.a - Building plans shall be consistent with approved site plan; **as well as, conditions approved by the Historical Buildings and Sites Commission.** and all conditions listed in the Director’s Decision for staff report 201-00403-21.
 2. C.1. - Development must occur according to the approved site plan and construction drawings, **and conditions approved by the Historical Buildings and Sites Commission.** Developer must contact the Community Development Department and arrange for a final inspection prior to occupancy to insure compliance.

MOTION

Chair Warren moved, and Vice Chair McConnell seconded the motion to approve Findings of Fact for 303-00115-21, Bohemian commercial addition and remodel at 221 SW G St. and to add a horizontal wood strip across the large windows on either side of the entry doors. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair McConnell, Commissioners Ford, Crowder and Holzinger.

**“NAYS”: None. Abstain: None. Miller.
The motion passed.**

- b. Certified Local Government Grant Discussion
- c. Local Landmark Invite Letter
- d. Local Landmarks Caveman Bowl and Wonder Bur
- e. 2022 Goals Review

6. Matters from Commission Members and Staff:

- a. Redwood Empire Sign Update
- b. Conservation District Update
- c. Caveman Plaza Redevelopment Update
- d. Potential Funding Sources
- e. Newman Methodist Church Building Permit Revision
- f. New Commissioner Applications

The Historical Building and Site Commission recommended Cynthia Charat be appointed to the Historical Buildings and Sites Commission to fill the existing vacancy. The vote resulted as follows: “AYES”: Vice Chair McConnell, Commissioners Ford, Crowder and Holzinger.

**“NAYS”: None. Abstain: Chair Warren. Absent: Miller.
The motion passed.**

7. Future Agenda Building for Next Meeting:

- a. Local Landmark Invite Letter Edits

8. Adjourn: 6:34 pm

Next Meeting: February 10, 2022

Summary minutes prepared by Jason Maki, Associate Planner, Grants Pass Community Development.