

**GRANTS PASS URBAN TREE ADVISORY COMMITTEE**  
**Meeting Minutes – November 14, 2016 at 7:00 PM**  
**Courtyard Conference Room**

**Committee Members:**

Dave Russell (Chair)  
James Love (Vice Chair)  
Dan McBerty – Arrived late  
William Reinert  
Michael Holzinger  
Willow Burnett-DePew  
Michelle Keip  
Jeff Soash

**City/Staff/Council Liaisons:**

Jeff Nelson (City Liaison) - Absent  
Dan DeYoung (City Council) - Absent  
Ken Garrison (City Liaison)

**Guests:**

**I. Business – Continuing**

**A. Approval of Minutes from October 10, 2016.**

**MOTION/VOTE**

**Committee Member Love moved and Committee Member Reinert seconded the motion to approve the minutes from the October 10, 2016 meeting as presented. The vote resulted as follows: “AYES”: Committee Members Russell, Love, McBerty, Reinert, Holzinger, and Burnett-DePew. “NAYS”: None. Abstain: Keip and Soash. Absent: None. The motion passed.**

**B. Event Calendar Review**

- The committee needs a finalized date from Jeff on when they will need to present the goals when it is available.
- The committee discussed if they want to have a Christmas dinner meeting this year. They decided to have it with pizza – one veggie, one meat, one Hawaiian.

**C. Finalize Goals**

- The committee discussed the need to talk to Jeff about the idea of expanding Arbor Day. Dave mentioned that the committee should be talking to the schools soon to initiate any plans to plant trees at the schools.
- Jim mentioned that he will be seeing the district seven superintendent soon and can mention the idea to him.
- The committee had a discussion on how Arbor Day is celebrated now. They discussed that they would like to have higher attendance and make it educational but there are difficulties in transporting the children to the parks. The solution could be as simple as holding the celebration at the schools.
- There was a suggestion to involve the kids by having them germinate the seeds to grow the trees that are planted. A few years down the road they'll have an opportunity to see the trees that they helped grow be planted.

- The committee would like to ask Jeff if there is additional budget money for trees to have multiple trees planted for the Arbor Day ceremony; one at a park and one or two at a school.
- It was suggested that this would be a good opportunity to involve the special education classes and students.
- Ken let the committee know that they need to make sure that the goals are what they want to accomplish, not how you want to accomplish them. That would be up to staff and council to decide.
- The committee gave an explanation of the tree canopy goal for the new members. The new developments are meeting the standards set in the code but the standards are not adequate to what is really needed.
- The committee discussed the tree replanting project at E and F Street and right of way trees.

#### **MOTION/VOTE**

**Committee Member Russell moved and Committee Member Holzinger seconded the motion to move forward with the three goals of enhancing Arbor Day and including district seven schools in the celebration, rewriting articles 23 and 25 in the development code to update the canopy and commercial landscape rules, and have right of way tree planting of one block per year including replanting the E and F Street intersection. The vote resulted as follows: “AYES”: Committee Members Russell, Love, McBerty, Reinert, Holzinger, Burnett-DePew, Keip and Soash. “NAYS”: None. Abstain: None. Absent: None. The motion passed.**

#### **D. Serial Meetings Discussion**

- This is just a reminder of public meeting law and to not have decision making discussions outside of structured meetings.
- To clarify; you can have discussions as long as you don't make a quorum, but do not make decisions outside of the meetings.

#### **E. Updates**

- Ken gave an update on the Oak tree on Rogue River Ave. Jeff wanted to let everyone know that because they have a grant on the sidewalk they aren't sure where they're going to go just now. A bump out is being considered but what they're able to do will be based on what the grant will allow them to do.
- Ken mentioned that they purchased the tree planted for the County celebration from Plant Oregon in talent.

### **II. Business - New**

#### **A. Announcements**

- Discussion on UAPC, minutes have not been posted as their meeting was cancelled.

#### **B. Significant Tree and Landscape Award Nominations - Discussion**

- Dave made a recommendation to not nominate another sequoia or redwood as there are already a lot on the list. He mentioned that a significant tree can be any species that isn't commonly found in the area. (bonsai, flowering tree, etc.)

- The committee will be looking for 5-6 significant trees and 3-4 landscapes. These will be located at private homes and businesses.
- New members will check out the website and see the current list of significant trees and see if they can come up with any recommendations.
- The two Japanese maples at Evergreen were mentioned as a possibility.

**C. Comments**

- It was mentioned that the Daily Courier was looking at putting out an article on the tree canopy program but it hasn't been seen yet.
- Dave made a note that all of the Tree Committee members were present. The committee went around and gave a little information on themselves and introduced themselves for the benefit of the new members.

**MOTION/VOTE**

**Committee Member Soash moved and Committee Member Burnett-DePew seconded the motion to adjourn the meeting. The vote resulted as follows: "AYES": Committee Members Russell, Love, McBerty, Reinert, Holzinger, Burnett-DePew, Keip and Soash. "NAYS": None. Abstain: None. Absent: None. The motion passed.**

**Next Meeting: December 12, 2016**

These minutes were prepared by Carlie Appling, Administration Department, City of Grants Pass.