

GRANTS PASS PARKS ADVISORY BOARD
Meeting Minutes – November 10, 2016 at 3:30 PM
Courtyard Conference Room

Members in Attendance:

Dick Matti (Chair)
Cliff Kuhlman (Vice Chair) - absent
Jan Battersby
Gary Still - absent
Marian Szewc - absent
Robert Cartmell
Rick Chapman
Bill Reinert

City/Staff/Council Liaisons:

Valerie Lovelace (City Council) – arrived late
Lora Glover (PCD Director)
Ken Garrison (Parks)

Guests:

Madeline Shannon

I. Business – Continuing:

A. Approval of Minutes: October 13, 2016 meeting

MOTION/VOTE

Board Member Cartmell moved and Board Member Battersby seconded to approve the minutes as presented from the October 13, 2016 meeting. The vote resulted as follows: “AYES”: Board Members Matti, Battersby, Cartmell, Reinert, and Chapman. “NAYS”: None. Abstain: None. Absent: Board members Kuhlman, Szewc, and Still. The motion passed.

B. Goal Discussion

- Lora let the committee know that she would need to restructure the goals they made at the previous meeting. The items that the committee put forward would be considered tasks rather than goals. An example would be the goal to “improve park maintenance” with the task being “hire an additional park employee”.
- Lora let the committee know that it’s up to the board to come up with goals and it’s up to the City Council and City staff to determine how that goal will be achieved.
- Lora will double check and get back to the committee on the specific date in January that goals will need to be presented.

C. Soccer Complex – discussion

- Lora informed the committee that Travis Boersma and Dutch Bros are working with the County to use the Fairgrounds for one soccer field.
- Lora had a discussion with Rich Ward – school board chair – and they expressed interest in talking to the City about developing Gilbert Creek and the Highland School and North Middle School fields.

- The committee had a discussion on concerns over using school property and running into another stall out similar to what happened at Allen Creek. Lora assured the committee that if the City and the School Board comes to an agreement on what plan they want to move forward with the first thing that will be done is to enter into an IGA.
- The committee had a discussion on the possible involvement of the City in the planning of the soccer fields at the fairgrounds.

D. Riverside Master Plan – discussion

- Lora let the committee know that Justin Gerlitz is preparing a basic master plan for the three proposed projects for Riverside Park.
- This plan would include a proposal for the spray park. This could cost anywhere from \$100,000 to \$400,000.
- The committee had a discussion on if it would be more beneficial to have the entire spray park done at once or to do it in sections. It was discussed that you can add features later but the infrastructure and the planning has to include everything at once or you would not be able to add it in later without ripping up the pad.
- Lora let the committee know that she would like to have something for the park board to review by the next meeting
- Lora let the committee know that Scott is working on grants for the duck derby to go towards the spray park and the Izaak Walton building. She clarified that there is some funding in the budget for these projects and this would help supplement that.
- The committee had a discussion on the roof for the Active Club structure. A temporary roof that can be put up in summer and taken down in the winter would be ideal as to avoid an attractive nuisance issue. Maintenance could become an issue in the future with a permanent roof structure.
- The committee had a discussion on concerns over the flood zone and landslides.
- Lora mentioned that part of the delay is that the grant funds won't be awarded until summer of 2017.
- Council could prioritize the project and advance the money if they choose to, but they have not at this point.
- Lora assured the committee that they will be a recommending body on the plan before it goes to council.

E. Serial Meetings – discussion

- Lora let the committee know that there was an issue in another area that was brought up at League of Oregon Cities. Budget decisions were discussed outside of meetings and there is now a lawsuit in this case.
- This is just a reminder of public meeting law and to not have decision making discussions outside of structured meetings.
- To clarify; you can have discussions as long as you don't make a quorum, but do not make decisions outside of the meetings.

II. Business – New:

- Ken let the committee know that City water is planned to be put in this spring at Reinhart Park.
- Bob Hamblin with distribution and collection has taken over the project and is doing some leg work to move forward.

- The committee and Ken discussed that they will be using the existing infrastructure and by using City water they will avoid clogging the 1500 sprinkler heads.
- The committee asked if this change will save the Parks department money. Ken let them know that it will likely end up costing more as they will have to pay for the water now, but it will improve the grounds and plantings considerably and over time the maintenance costs that are currently incurred will go down.
- The committee asked if the trees in the pond can be removed at some point. Ken let them know that there is a high probability of them going in and removing them in the next year or two.
- Councilor Lovelace asked Lora if the funds that were awarded from the state came from the economic development or park lottery funds. Lora believes that they came from the economic development side. Councilor Lovelace let Lora and the committee know that she heard about park activities, including spray parks, that were funded through park lottery money. Lora said she would look into this as an option.

III. Next meeting: December 8, 2016

These minutes were prepared by Carlie Appling, Administration Department, City of Grants Pass.